

Azerbaijan University



Faculty of Humanities
Department of organization of social work
Undergraduate Education Program
Social work
(state code: 050807)
SELF-ASSESSMENT REPORT

Baku - 2023

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General information about the higher education institution

Full name of higher education institution	Azerbaijan University
Acronym for ATM	AU
contact number	(012) 431 41 12
Web page	https://www.au.edu.az
Founder	Salahaddin Khalilov
Date of establishment	1991
Current accreditation status	
Address	71 Jeyhun Hajibeyli, Baku, Azerbaijan, AZ1007
Rector	Saadat Aliyeva
Number of students	
Date of issue of the self-analysis report	
Contacts of the person preparing the report	Parvana Movsumova Head of Quality Assurance Department Azerbaijan University Office: +994 12 431 41 12 (ext. 124) Mobile: +994 50 3067476 / :+994 55 270 69 00
(6, 7, 8) of AzMKC and EHEA QF (1, 2, 3) levels applied by ATM according to requirements	AzMKC (6, 7, 8)

Information about the educational program

Name of the educational program	Social work
State code	050807
Type of education	Higher education
Educational level	Bachelors
Form of education	Full-time
Form of education	Formal
Duration (years)	4 years
Volume of the educational program (credits)	240 ECTS
Answer and / or at the given level _____ qualification	Bachelor of Social Work
Language(s) of instruction	Azerbaijan

GLOSSARY

ATM	Institution of higher education
DAEC	State Higher Expert Commission
AzMKÇ	National Qualifications Framework for Lifelong Education of the Republic of Azerbaijan
ANAS	Azerbaijan National Academy of Science
TKTA	Agency for Quality Assurance in Education
ECTS	The European Credit Transfer and Accumulation System
ECDL	European Computer Driving License
PTE	Pearson Test of English
UDID	Intra-University Two Degrees
DAC	State Certification Commission
FSA (YDA)	Final State Attestation
SO (DS)	state order
Field lesson	the purpose of the field lesson is to instill skills in social work practice in students. Through fieldwork, students translate theoretical concepts, principles, and research methods into practice and apply them to work with individuals, families, groups, communities, and organizations.
Role play	Role plays are intensive simulated games in which students practice their skills over several hours (days or weeks) by alternately acting as a social worker and a client. Role plays are a key teaching tool in social work classes that help students practice hands-on skills.
Psychodrama	It is a group work method that introduces role play. In its course, dramatized improvisation is used as a method of studying the inner world of group participants; conditions are created for the confidential expression of feelings related to important problems for the client. Psychodrama is based on the principle of play.
Simulation	A Simulation Game is a role-playing game aimed at reproducing the model of events and conflicts and solving the problem by having the actors assume the decision-making role.
Clinical social work	is a specialized area of social work practice focused on the assessment, diagnosis, treatment and prevention of mental illness, emotional and other behavioral disorders.

INTRODUCTION

Information about ATM: The structure of the university and the faculty

Azerbaijan University, laying the foundation of private higher education in Azerbaijan, was founded in 1991. The higher Humanitarian College, the predecessor of the University, was established on July 16 of the same year by the Order of the Minister of Public Education and the General Assembly of the Higher Humanitarian College. The College started to operate as a private Azerbaijan University in January 1993.

Azerbaijan University was registered as a private Azerbaijan University by the Decisions of the State Higher Expert Commission (SHEC) dated March 3, 1993, and of the Collegium of the Ministry of Education dated April 8, 1993, entered into the State Register No. 01, and issued a certificate.

After the establishment of the new State Supreme Expert Commission in September 1994, Azerbaijan University got a license from the Ministry of Education based on the opinion of the Commission. Private Azerbaijan University, which comprised a secondary vocational college and an English-speaking gymnasium entered into state registration based on the decision of the State Supreme Expert Commission by Decision No. 72 dated March 4, 1995, of the Cabinet of Ministers of the Republic of Azerbaijan.

Azerbaijan University was re-accredited as a higher education institution according to the decision of the Accreditation Commission of the Ministry of Education of the Republic of Azerbaijan by order No. 213 dated February 24, 2009.

The term of the special approval granted the activity of the university by Order No. 929 of the Minister of Education of the Republic of Azerbaijan dated July 10, 2009, was extended for another five years.

The Ministry of Economy of the Republic of Azerbaijan on February 24, 2016, allowed "**Azerbaijan University**" Limited Liability Company to continue higher education activities indefinitely.

The University was re-accredited as the first private higher education institution for 5 (five) years according to the decision of the Accreditation Council of the Ministry of Education of the Republic of Azerbaijan, by order No. F-520 dated July 20, 2018.

· Doctor of Philosophy, Professor, Corresponding Member of ANAS **Salahaddin Khalilov** from 1991 to 2006;

- Doctor of Pedagogical Sciences, Professor **Farahim Sadigov** in 2006-2007;
- Doctor of Economic Sciences, Professor, Corresponding Member of ANAS, Head of the Department of Mathematical Assurance of Economic Research of the Institute of Economics of ANAS **Akif Musayev** in 2007-2011;
- Writer-playwright, candidate of physics-mathematical sciences, associate professor **Aslan Kahramanli** in 2011-2012;
- Deputy of the second term of the Milli Majlis, candidate of economic sciences **Eldar Kahramanov** in 2012-2015;
- Doctor of Philosophy in Law **Farid Ahmadov** served as rector of Azerbaijan University from 2015-2017.

· On March 13, 2017, **Saadat Aliyeva** was appointed as the rector of Azerbaijan University. In 1997, admission to the university's master's degree started. Since 2003, doctoral and dissertation training are carried out in the Ph.D. program.

Since 2006 Azerbaijan University has been operating based on the requirements of the Bologna Declaration. The organization of teaching and the assessment of students are adapted to the requirements of the European Credit Transfer System (ECTS).

Azerbaijan University was declared a pilot higher education institution in 2009 by the Ministry of Education for the implementation of the credit-multiple-point system. Currently, 3 faculties, 6 departments, and 6 centers are operating at Azerbaijan University. The International Magistrate and Doctoral Center organizes the teaching process of graduate and doctoral students. The dissertation admission is conducted over specialty and direction of 23 to the undergraduate level, 21, including MBA to master's degree, 14 to doctoral studies in the Ph.D. program, and 17 to the dissertation. The academics of the university is 248 people. The number of students is 2235.

Azerbaijan University, which started its first academic year with 71 students, had its first graduates in 1995, and 52 graduates received bachelor's degrees in the first graduation of the university. In total, 4,724 people graduated at the bachelor's level between 1995-2021 years, and 648 graduates get their master's degree from 1999-2021.

Currently, teaching is conducted in Azerbaijani and English languages. One year language program is applied to students admitted to majors taught in English.

Azerbaijan University is a member of international exchange programs "**Erasmus+**", "**Mevlana**", and **DAAD** (German Academic Exchange Service). The "Erasmus+" program provides students with the opportunity to study at leading universities of Türkiye and Europe for a short period. "**Mevlana**" program provides conditions for academic exchange with Turkish universities, and **DAAD** with German universities.

The university has been approved as an official Accredited Test Center in Azerbaijan for the **ECDL** certificate program (European Computer Driving Licence), which certifies computer knowledge at the international level. At the same time, an examination sub-center of the **PTE** (Pearson Test of English) program, conducts certificated exams on English language skills at the international level.

In 2019, the International Dual Diploma Program was established jointly with the Kharkiv National University of Radioelectronics of Ukraine. Within the framework of the program, personnel training in the field of computer engineering is carried out at the undergraduate and graduate levels. In 2021, a joint teaching-research laboratory on information security of **Azerbaijan University** and **Kharkiv National University** of Radioelectronics was established as a new direction of cooperation.

Starting from 2019, the University has been operating the Intra-University Two Diploma Program (IUTDP), where students can receive 2 diplomas in 2 different specialties in 4 years. Teaching and management at Azerbaijan University, which received the ISO 9001:2015 "Quality Management System" certificate in 2019, is organized based on international standards.

By order of the Minister of Education, the Rector of the university Saadat Aliyeva was awarded "100th Anniversary of Baku State University (1919-2019) Jubilee Medal of Azerbaijan Republic" in 2019 for her achievements in the field of science and education, and in 2021 she was awarded the "Advanced Education Worker of the Republic of Azerbaijan" badge on the occasion of the 30th anniversary of Azerbaijan University and for effective scientific and pedagogical activity in training highly qualified personnel.

Faculty of Humanities

The Faculty of Humanities, being the same age as Azerbaijan University, was established in 1991 and operated under different names at different times. The faculty has been reorganized under this name since 2006 and mainly trained pedagogical personnel. Currently, about 1200 students study at the faculty in the specialty of Philology (Azerbaijani language and literature), Philology (English language and literature), Translation, Social work, History, Museum, archival work and preservation of monuments, Social-psychological service in education, Philosophy, Political science, State and public relations, International relations, regional studies (on European countries). The most influential scientists and pedagogues of the Republic are sharing their knowledge and skills in the above-mentioned specialties.

Faculty staff

- **Safar Mammadov Ahmed** - Dean
- **Gunay Ismayilova Arif** - Deputy dean
- **Aytan Jafarova Idris** - Assistant dean
- **Aysel Hamidova Mammad** –Tutor

Scientific departments

- Department of Azerbaijani Language and Literature
- Department of Translation and Philology
- Department of Foreign Languages
- Department of Social Sciences
- Department of Political Sciences
- Department of Organization of Social Work

Faculty Connection

- Phone: (+994 12) 431 41 12 /13/16 (168, 169)

Department of Social Sciences

The teaching of the social work specialty was conducted by the Department of Social Sciences from 2009-2015. In 2015, an independent Department of Organization and Management of Social Work was established, and in 2018, due to structural changes, the name of the department was changed to Organization of Social Work. Currently, 23 teachers, including 2 professors, 3 doctors of sciences, 9 doctors of philosophy, 7 associate professors, and 2 senior teachers, work in the department.

The department of social work organization prepares staff in the fields of social work, social-psychological service in education at the bachelor's level, social work in various fields of life activity at the master's level, work with youth, and social work and social problems at the doctoral program.

The curricula of the specialties taught by the department are highly compatible with international standards.

Majors taught at the undergraduate level

- Social-psychological service in education
- Social work

Specializations taught at the Master's level

- Social work in various areas of life
- Youth work

Doctorate and dissertation specialties

- Social work
- Social problems

About students studying at the Faculty of Humanities in the 2022-2023 academic year

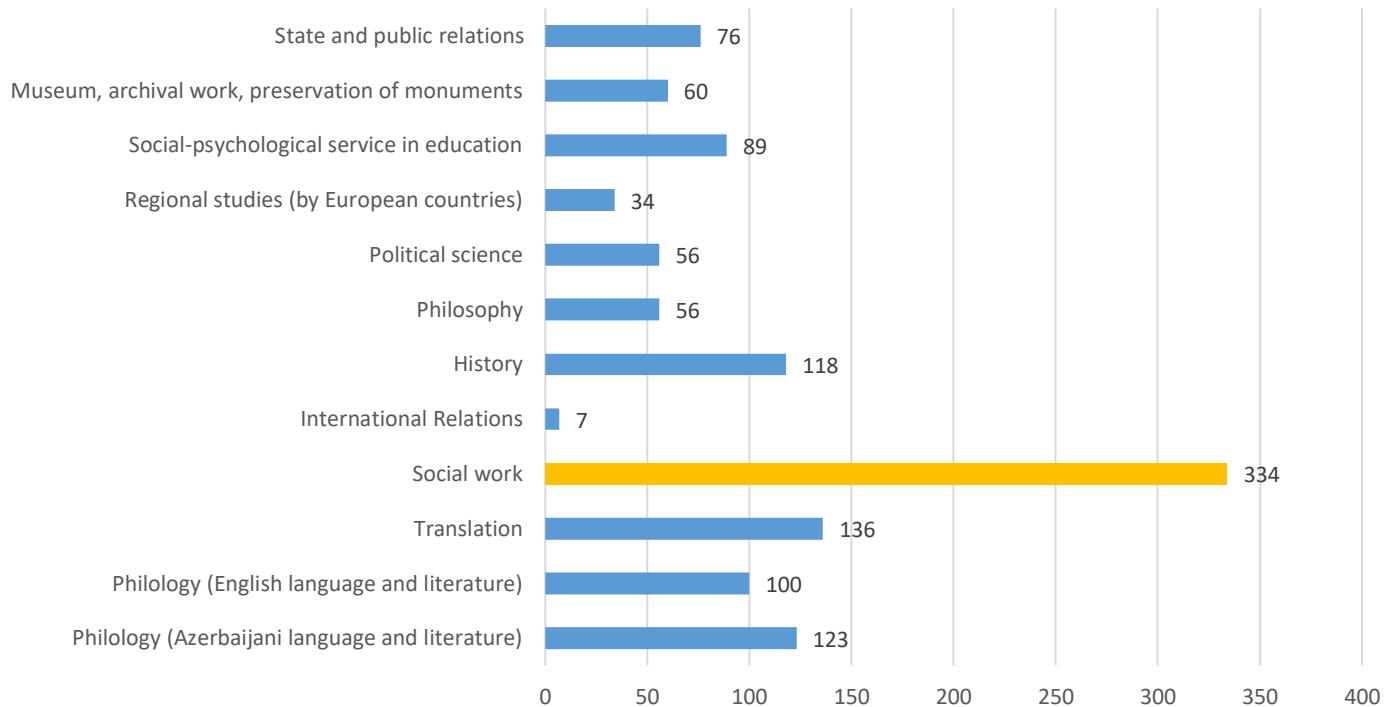
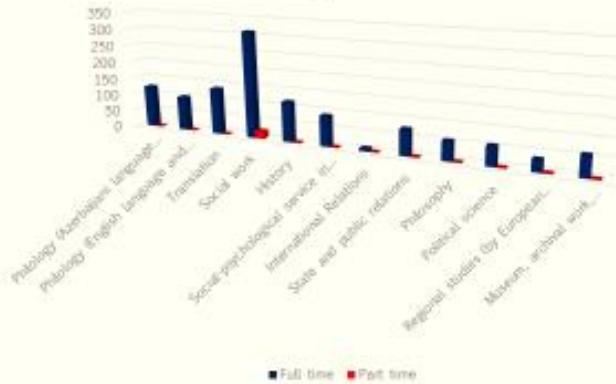
Information (as of February 7, 2023)

Specialization	Course										Total	
	1		2		3		4		5			
	Visual	In Absentia										
Philology (Azerbaijani language and literature)	29		29		29		29		7		123	
Philology (English language and literature)	29		26		26		19				100	

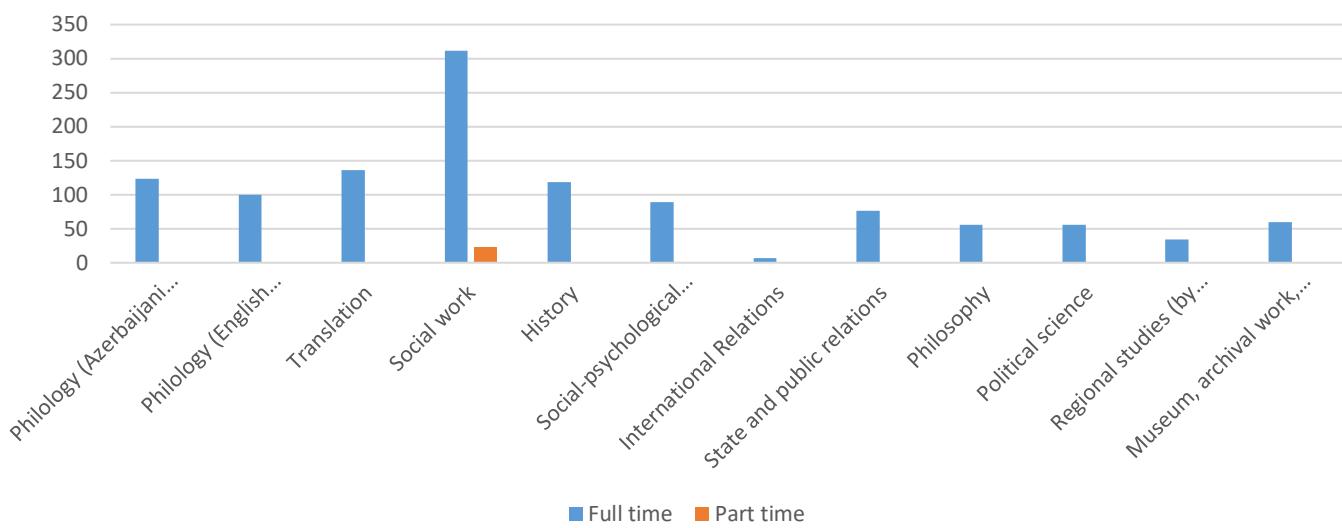
Translation	40		36		27		29		4		136
Social work	88	7	87	7	79	8	55		3		334
History	31		30		26		29		2		118
Social-psychological service in education	28		31		30						89
International Relations		7									7
State and public relations	49		27								76
Philosophy	5		25		26						56
Political science	13		20		23						56
Regional studies (by European countries)	18				2		14				34
Museum, archival work, preservation of monuments	23		23		14						60
Total:	367		341		290		175	16			1189

The Faculty of Humanities in the 2022-2023 academic year

The Faculty of Humanities in the 2022-2023 academic year



The Faculty of Humanities in the 2022-2023 academic year



STANDARD 1. POLICY FOR QUALITY ASSURANCE

AU has a mission, vision and principles that define quality assurance. Thus, its mission includes the implementation of activities such as conducting quality teaching, curricula, management, and research works through quality improvement and continuous improvement, as well as providing the highest quality systems and procedures to achieve this. These activities directly serve the transformation of the university into an excellent educational institution, as well as the preparation of patriotic, educated, highly professional graduates who meet the requirements of the local and global labor market.





As an ever-growing, improved and innovative university, our paramount goal is to become a leading higher educational institution in the education system of the region and get into the list of one of the world's prestigious universities.



The material-technical base and the academic-administrative staff of the first private university of Azerbaijan were mobilized to prepare professionals meeting modern standards and able to build the future by implementing advanced educational programs and technologies. Thoroughly development of the students, their improvement as individuals and raising national spirit in them, alongside with gaining commonwealth values are important for us.

Azerbaijan University, which implements internal scholarship programs from its own budget, is also a scientific and education institution that shares social responsibility.



Transparency
Innovation
Creativity
Excellence
Life-long learning
Connection to national and spiritual values
Respect for cultural diversity

The documents are reflecting all the following. They were designed and approved by the Scientific Community of the University. However, they are not published and we don't have any open access to them as it is not common in our country. We are working on the electronic system now and trying to make it open to the public in the next academic year.

Consistent with the university's mission, vision, and core values, continuous, quality management processes are applied in all structural units, such as quality policy, with the understanding of effective leadership and team spirit, to ensure the development of the potential of the teacher-student staff in the field of pedagogy, research, social and internationalization. All of these units have been mentioned in the strategic plan of the university.

- At AU, monitoring and continuous improvement of all processes are implemented following its strategic goals and objectives, national and international integration obligations, as well as a quality policy following the requirements of the time.
- Following AU's mission, vision, and core values, a quality policy is adopted to provide graduates with high competencies in their fields.
- AU, as a quality policy, ensures a high level of participation and satisfaction of stakeholders in the processes of qualified personnel training based on its mission, vision, and core values.
 - Quality assurance is provided based on high-quality training, teaching, research and academic operations and the normative acts of the university;
 - Quality assurance and development are carried out within the framework of cooperation between internal and external stakeholders;
 - By ensuring and developing quality, all areas of the university are strengthened and interested parties are involved in these areas;
 - Quality assurance and development are prepared to meet accreditation and recognition requirements with internal and external documentation;
 - Quality assurance and development at the university are monitored in terms of sustainable development strategy;
 - Quality assurance and development stages in all areas of the university are documented, monitored, analyzed, and evaluated;

- Institutional and public trust in the rules and standards of the university is increased for quality assurance and development;
- Quality assurance makes the university transparent, systematic, rigorous, and accessible to all;
- Quality assurance and development focuses on the results of new models applied to the university and the implications of their implementation;
- Quality assurance and development is a process supported and facilitated at the university.

In the field of quality assurance, the main tasks of all structural units of the university are to provide substantial support for quality assurance and to support institutional and program accreditation processes and content. The functions of structural subdivisions are reflected in the provisions of activities. These duties are as follows:

- to develop strategy, policy, system, procedure, and standards for improving academic quality assurance of the university ;
- promote the culture of academic quality in the university;
- implement policies and develop relevant regulations regarding teaching evaluation, curriculum review, and academic staff training evaluation;
- to monitor, audit, evaluate and continuously improve the quality of the university along with quality assurance, development strategies, and procedures at all levels of education to promote academic excellence in learning, teaching, and research;
- provide administrative and substantive support for quality assurance and development at the university, support institutional and program accreditation processes for external organizations and agencies;
- make recommendations on program approval and development;
- control the allocation of grants that ensure the development of education and organize activities to improve the quality of education;
- preparing publications related to training and teaching development.

The quality assurance policy is reflected in the strategic plan and the statement of the Quality Assurance department.

Quality assurance at Azerbaijan University was established in September 2021, but started its function in February, 2022. After starting its function there were made significant changes.

Documentation

- Strategic plan for each department
- Standardized forms for all documentations
- Operational plans and monthly, mid-term and yearly reports on the plan

Teacher evaluation

- Class monitoring
- Performance evaluation
- Demo classes for new teachers

Trainings

- Syllabus design
- Class management
- Exam paper preparation

Strong sides

- Systematic approach to management. Innovative attitude to monitoring.

Recommendations:

- Involving stakeholders to the process.

STANDARD 2. DESIGN AND APPROVAL OF PROGRAMS

The purpose of training programs in the specialty "Social Work" is the ability to navigate social processes, perform professional tasks following the norms of professional ethics and work etiquette, the ability to develop and implement social programs and projects, and carry out practical activities in the field of social work.

The skills of orientation in social processes, the skills of developing and evaluating the effectiveness of social programs, the skills of social forecasting, the skills of using methods of scientific and methodological analysis of social processes and phenomena from the point of view of the theory of social work, the skills of determining the optimal type of research in the social sphere, its main stages, skills in determining the methodological foundations, choosing and applying methods and techniques used in conducting research in the social sphere.

The ability to communicate in at least one foreign language, abstract thinking, and critical analysis, teamwork skills that ensure the development of a joint approach to solving social

problems, the ability to adapt to new situations, the ability to plan and organize one's activities, time -management and meeting deadlines With the ability to identify and select appropriate information resources for solving social problems, the ability to apply the technology of social work is formed.

The university has created classrooms equipped with audio-visual and interactive tools that can enhance interest in the learning process, increase visibility and improve the assimilation of taught materials, laboratories, language laboratories, a modern offline and electronic library, debate clubs, and student youth organizations. The organization of extracurricular activities for students has been established.

The university has created a department for ensuring the quality of education, which monitors changes in this area. Surveys are periodically conducted among students and monitoring of the quality of the learning process.

The university has a form of distance learning and related research in the framework of various projects.

The Ministry of Science and Education of the Republic of Azerbaijan, based on the attestation, confirmed the compliance of the content of academic disciplines and learning outcomes at the undergraduate level.

The volume of modules/disciplines is regulated by the training programs of the Ministry of Science and Education of the Republic of Azerbaijan.

Because of the conformity and compatibility of training programs in the field of social work with many training programs of universities in foreign countries, the presence of a mobility window is advisable, and such a window exists at the university. Based on the Erasmus and Mevlana programs, 7 students were sent to study in the specialty "Social work" at the undergraduate level.

The system of knowledge assessment following the Bologna system of higher education, as well as the ECTS system, provides for a maximum of 240 credits for students in the specialty "Social work" at the undergraduate level.

The program regulates the goals, *expected results*, content, conditions, and technologies for the implementation of the educational process, and assessment of the quality of graduate

training. The content of the disciplines ensures the achievement of the planned results of the EP.

Work programs in the specialty "Social work" are developed for each academic discipline, and the professional module of the curriculum in the specialty and the name of the module coincides with the content.

In work programs ah in the specialty of "Social work," the latest achievements of science, technology, practice, and requirements of employers are reflected.

A certain part of the study *time* allotted for *classroom activities* may also include independent research work of students under the guidance of a teacher. Independent research work is properly organized and involves consolidating, expanding, and deepening the knowledge, skills, and abilities of students received by them during *classroom sessions* with teachers. The training modules created for the specialty "Social work" are aimed at the formation of specific general cultural and professional competencies and have a logical conclusion in the form of a comprehensive exam using control and measuring materials developed by a team of teachers and tested in the learning process. They are the main element in the construction and implementation of the educational program, they are competent and quite informative.

The maximum amount of student workload is 45 academic hours per week, including all types of classroom and independent study work, all study cycles, and sections of the educational program. The maximum amount of classroom teaching load is 22 academic hours per week. The total duration of the holidays in the academic year is 8 - 11 weeks, including at least 2 weeks in the winter. OP in the field of the specialty "Social work" provides for a maximum of 6 disciplines in one semester.

The programs of disciplines developed by the teachers of the department "Organization of social work" were submitted for discussion at a meeting of the scientific council of the department. After the changes and additions made, the programs were presented for discussion at a meeting of the scientific council of the Faculty of Humanities. The programs presented at the meeting of the scientific council of the faculty received positive reviews from teachers of other universities with a scientific degree. Along with this, the programs are provided with internal reviews prepared by teachers of the department "Organization of Social Work", who have a scientific degree and correspondence with the teachers who developed the

programs in the scientific field. After discussing the programs at the scientific council of the Faculty of Humanities, the programs were published.

Content and structure of training in educational programs

Curriculums for specialties presented for attestation are prepared in accordance with educational programs. At this time, taking into account the existing norms, international personnel training experience, the participation of specialized departments and the relevant Humanitarian subjects department was ensured. Study plans of the University were discussed at the department and approved by the Scientific Council of Humanitarian subjects department.

Study plans and programs are in accordance with the State Standards of higher education. While preparing the curricula, the higher school made a serious reform in the block of special subjects of the previous curricula, subjects corresponding to the requirement of profile orientation were included. For example: The program “The effect of social economic environment to social work” was changed to “Inclusive education”. The main reason of the change was due to increase of disable people of war casualties, radiation and so on. Students' interests were taken into account when choosing subjects in the block of elective subjects.

Foreign languages are taught during 7 semesters in social work specialty because of the students demands.

I fall - business and academic communication in a foreign language 1

XDIAK 1 provides opportunities to develop speaking and writing skills. Elementary level of the language - basic vocabulary, grammar, and sentence structure are taught here. In addition, listening, speaking, reading, and writing skills are developed. At the end of the level, students will be able to participate in small conversations and write simple sentences and paragraphs.

II spring- business and academic communication in a foreign language 2

Pre-intermediate level of the language is taught in XDIAK 2 subject. At this level, students build on their existing knowledge of vocabulary and grammar and learn more complex sentence structures. Here, listening, speaking, reading, and writing skills are developed with a focus on more natural, everyday language conversations. At the end of this level, students

should have deeper language skills and be able to write more complex paragraphs and short essays.

III fall - business and academic communication in a foreign language

The intermediate level of the language is taught in 3XDIAK 3 subjects. At this level, deeper knowledge of the language is imparted. Students should be able to understand the main ideas of complex texts and express their ideas both orally and in writing using a wide vocabulary and more complex grammar.

IV spring- Foreign language for speciality

The foreign language subject in the major helps the students to freely instill and apply the grammar and vocabulary knowledge they have already acquired in specialty-oriented contexts. Here, the ability to master the main term and linguistic norms of the "social work" specialty is developed.

V fall- Reading and speaking

Advanced reading and speech develop skills such as organizing discussions with certain texts and analyzing events correctly and deeply to exchange ideas about the events taking place in the field of social work specialty. Students have the potential to use the new language and knowledge skills they acquire in their future careers.

VI spring- Advanced foreign language

In the advanced foreign language course, professional social workers are given the necessary English grammar and vocabulary to participate in various competitions. It instills oral and written communication in a foreign language on professional topics.

VII fall - Foreign language for special purposes

For special purposes, the subject of a foreign language teaches the meanings of new lexical units related to the topic of the studied stage and appropriate communication situations. This subject instills skills such as social work interviewing techniques, counseling strategies, and case management.

A map showing the learning outcomes of elective subjects was also prepared. Curriculums are developed in full compliance with state standards. Professional training of students was put in the foreground while preparing educational plans for all majors. During the preparation of programs and syllabuses, discussions were held with representatives of the labor

market and their suggestions and recommendations were taken into account. The students' needs and requirements were also taken into consideration according to their feedback (survey) on the conducted class after each term. The results of the survey was analyzed and final decision was made in the department meeting. All of them were described in the protocols. There are no regulations for decision taking, however they were managed by meetings, questionnaires and proposals. Members of the student scientific community, head of student clubs and active students were also involved in the process. In general , a rational proportion of hours per block of subjects, a balanced proportion of theoretical teaching and practical preparation were expected in the curriculum. Experiments were conducted consistently while developing lesson plans .

The maximum load of students, including all types of classroom work, does not exceed 30 hours per week. Lectures, seminars are included. The subjects including the planned and selective ones. The maximum number of exams per semester is 7. The vacation period is a maximum of 14 weeks, including 2 weeks of winter vacation. The final state attestation includes the passing of state exams for relevant specialties.

The organization of the educational process for all specialties is carried out in accordance with the educational plans approved by the Ministry of Education. The main types of training sessions include the audience (lectures, seminars, field classes, individual lessons with the guidance of the teacher) and forms of free work. The working programs of the subjects in the curriculum are regularly updated by the departments, after being discussed at the department meetings, they are approved by the scientific council of the faculty.

The main content of students' free activities is aimed at ensuring attendance at classes, in-depth study of lesson materials, assimilation of relevant educational literature, implementation of tasks according to the curriculum, interactive methods such as simulation, role-playing, psychodrama, case presentation, preparation and presentation of presentations .

The working curricula of the lessons in the curriculum are regularly updated by the department , discussed and approved at department meetings and the faculty council. All the discussions are reflected on the protocols. All the programs for social work were designed and printed. They are updated according to decisions and changes. There are different dates for

each program as they neeeded to be discussed. The last protocol for making the collection of all programs is issued on March 15, 2023.

Strong sides

- Design and recognition of the program. Active involvement of the stakeholders and the students to the process. Hive level of educational programs and syllabi.

Recommendations:

- Involvement of the students to the realization of the program.

STANDARD 3. STUDENT-CENTERED LEARNING, TEACHING AND ASSESSMENT

The schedules of classroom and non-auditorium classes are checked and approved by the teaching department after they are drawn up by the deans.

The final State Attestation of Social work is conducted and defended under the chairmanship of the State Attestation Commission (SAC) .

The main types of educational activities include classroom (lectures, seminars, field lessons, role plays, etc.) and work outside the classroom (individual projects of students).

Subject programs are published after approval by the Scientific Council of the faculties. They are published in paper format and used by the teachers for designing the syllabi.

Students perform hours outside the auditorium and do individual projects to study in-depth lessons , perform tasks according to the curriculum, write abstracts and reports on laboratory work, student scientific-research works, answer difficult tasks and questions with the help of the teacher, etc. directed to the fulfillment. The teaching department supervises the performance of these tasks at the required level according to the prepared schedule.

Classical and innovative forms of organization of the educational process of the program are applied: interactive lectures, practical and seminar exercises, role-playing games, simulations, psychodrama, interactive methods such as case studies, preparation of presentations can be cited as examples. There are many ways to incorporate student centered techniques into classroom resources and lessons within the EP.

First of all, students are allowed for choice and autonomy. This might mean providing project, classroom and homework assignment options, as well as allowing students to design their own seating arrangements. Then, using open-ended questioning techniques encourages critical and creative thinking and enhances problem-solving skills. Open-ended questioning encourages clear communication and provides students with reassurance that their thoughts and ideas matter. Next, encouraging student collaboration and group projects gives them an opportunity to work with each other. They are learning a great deal more than just the lesson content. They are gaining an appreciation for the diversity that exists in our schools and communities. They are also learning to have respect for what may sometimes be very differing points of view. And finally, they are able to bounce their ideas back and forth with each other, creating a much greater opportunity to grow these ideas into something great. One of the widespread ways in the program is to encourage students to give reflection. Student reflection allows students to analyze things and to process what they have been learning. Reflection creates space and time for individual and group growth. Moreover, getting the students involved in community-based activities and service-learning projects helps them to see their important role in the larger world. They are given the chance to learn how valuable and fulfilling it can be to give back to others.

These activities are conducted in class and as an individual projects of the students.

https://www.au.edu.az/az/news/azerbaycan_universitetinin_tecrubeci_telebeleri_ahillarla_birge_tamasa_hazirlayib

https://www.au.edu.az/az/news/azerbaycan_universitetinde_dunya_sosial_is_gunu_qeyd_olunub_2023

https://www.au.edu.az/az/news/sosial_is_telebelerinin_debatı_kecirlilib

Social Work Research Center

The Social Work Research Center is located under the "Organization of Social Work" department and works for the following purposes:

Social work education makes an important contribution to the formation of knowledge in the teaching process.

Expands the participation of social work professors and teaching staff in research

Develops innovative methodologies and new thinking on social work theory and social work practice, and conducts social work research and professional training.

Preparation and implementation of relevant research projects in the field of social work

Building experiential knowledge based on relationships with higher education institutions where relevant social work expertise is taught

Disseminating research and scientific findings of Social Work Department staff and sharing what they have learned through print publications, conferences, seminars, and training programs

We carry out an active activity plan throughout the year in connection with the organization of international and local important days related to the social sphere.

Organizing roundtable meetings with faculty members and teachers of the department and alumni working in the field of social work during the preparation of the program and syllabus, annual, quarterly and monthly plans of the department, and the preparation of the plan and curriculum.

To hold professional meetings with students, to have discussions with them, to visit state and non-state institutions operating in the country to evaluate the educational process of students, their activities and their success in the future labor market, to help students' practical skills, to carry out volunteering and internship activities in these institutions.

Psychological Counseling Center

The Psychological Counseling Center office believes that students are strong, capable and resilient. We offer our services to support them and those qualities when they need extra support to manage a range of mental health issues. We strive to offer these services in a welcoming and comfortable atmosphere for all students, regardless of race, gender, ethnicity, age, citizenship, or physical condition. We leverage students' strengths and help them perform at their highest potential. Our main goal is that students can achieve their goals.

Services offered

The Psychological Counseling Center offers individual counseling, support group offerings, group counseling, support and counseling services, and medication management. In the university community, we provide various assistance to students throughout the year.

Conducting an initial assessment and intervention process using a clinical interview for all students in need of social-psychological support while maintaining inclusion (Brief Assessment)

Crisis assessment and intervention

Display of individual and group therapies

Students' presenting their concerns/problems

Providing support through student mental health, psychosocial and referral

Providing initial psychological support when the student seeks services

Counseling and Psychological Services

Providing control

Intake/crisis intervention is provided for students with urgent mental health issues who require 1-2 sessions for stabilization and/or safety/treatment planning, and students can access these services by visiting or calling our office during office hours.

Brief individual counseling/therapy is designed for students who experience the same or temporary stressor (eg, college admissions, relationship breakdown, grief, etc.), who would benefit from up to approximately 5 weeks of individual counseling, and for students with more persistent and ongoing mental health problems (eg, depression, anxiety, etc.) who would also benefit from one semester of individual counseling.

Extended individual counseling/therapy - provided by departmental psychologists for students with persistent and persistent mental health problems who require services for more than one semester and do not have the resources to access services outside the university. (This service is limited and offered only when available)

Group Counseling - for students who would benefit from weekly interpersonal, support, or personality-based groups

Psychoeducational/skills-based workshops – is designed for students who would benefit from attending workshops to learn skills like coping with stress, stress management, emotional regulation, mindfulness, etc.

Our employees working at the Psychological Consultation Center are psychologists and specialists working professionally in this field.

Rena Fuad Ibrahimbeyova - doctor of science, professor

Tarana Farahim Movsumova - PhD

Ulviyya Akif Afandiyeva - PhD, Associate professor

Mehriban Jalal Ismayilova - PhD, Associate professor

Aynur Rashid Bunyatova - PhD, Associate professor

Lala Asgar Babayeva - Senior Lecturer

Firuza Allakhverdi Huseynova – Lecturer

Sabina Abdul Khalilova – Lecturer

Elnara Akbar Isazade - Lecturer

Organization of internships.

Necessary conditions are created for students to practice in the university. It is planned to conduct industrial experience at the bachelor level.

Teaching and industrial internship at the university are carried out in accordance with the requirements of the Regulation approved by the decision of the Cabinet of Ministers of the Republic of Azerbaijan "On conducting experience of students of higher and secondary educational institutions" No. 221 dated September 19, 2008. Experiences in various service establishments of the Republic in accordance with the terms of the signed contracts (ASAN Service is held in the Central Office of the Ministry of Labor and Social Protection of the Population and its subordinate institutions, the State Committee on Family, Women and Children's Problems, international and local non-governmental organizations (NGOs) .

The internship is conducted in relation to memoranda between the university and these companies. The links of all them are in the webpage of the university.

Internship venues in the specialty of social work

1. Ministry of Labor and Social Protection of the Population of the Republic of Azerbaijan
2. Social Services Agency under the Ministry of Labor and Social Protection of the Population of the Republic of Azerbaijan
3. State Labor Inspection Service under the Ministry of Labor and Social Protection of the Population
4. Sustainable and Operative Social Security Agency (DOST) under the Ministry of Labor and Social Protection of the Population of the Republic of Azerbaijan
5. State Social Protection Fund (DSMF) under the Ministry of Labor and Social Protection of the Population of the Republic of Azerbaijan
6. State Employment Agency under the Ministry of Labor and Social Protection of the Republic of Azerbaijan
7. State Medical-Social Expertise and Rehabilitation Agency under the Ministry of Labor and Social Protection of the Population of the Republic of Azerbaijan
8. DOST Work Center under the Ministry of Labor and Social Protection of the Republic of Azerbaijan
9. DOST Digital Innovation Center under the Ministry of Labor and Social Protection of the Population of the Republic of Azerbaijan

- 10.DOST Infrastructure Center under the Ministry of Labor and Social Protection of the Republic of Azerbaijan
- 11.National Observatory on Labor Market and Social Protection Issues under the Ministry of Labor and Social Protection of the Population of the Republic of Azerbaijan
- 12."**Social Support Center**" under the Ministry of Labor and Social Protection of the Population of the Republic of Azerbaijan (hereinafter - the Ministry)
- 13.State Committee on Family , Women and Children's Problems of the Republic of Azerbaijan
- 14.Center for Social Studies
- 15.Azerbaijan Republic Boccia Sports Federation
- 16.UNICEF - United Nations Children's Fund
- 17.Hopeful Future Social Initiatives Public Association
- 18.Joint Assistance Organization for Azerbaijan (UAFA)
- 19."SOS Children's Villages - Azerbaijan" Association (Khatai branch)
- 20."SOS Children's Villages - Azerbaijan" Association (Ganja branch)
21. "Ireli" Public Union
- 22.UBUNTU-Social Work Association

The duration, internship supervisors and objects of the student's practice were formalized by the relevant orders of the Rector. The organization and documentation of the experiments were carried out according to the standards. First of all dean's office make the list of the students, then the list goes to the Educational department. The list is grouped by the above mentioned department according to the teaching load of the teachers. It is prepared as the form and given to the Rector for approving. According to the Order letters are prepared and sent to the centers where experiments will be conducted. As soon as they approve the letters, a meeting day with supervisors is planned 2 days before the practice. The students are taking active roles in the internships. They are given choices of the internship organizations and they can choose their supervisors. It last 10 weeks and each day they spend 4.5 hours in these places taking part in several activities. They write the daily activities on their journals which is evaluated in the end by their supervisors. In the end of the practice the give a journal with the reports. It is signed by student itself, supervisors from the university and the center. Besides it the supervisor from

the center gives a recommendation about the student. It is conducted according to the standards of the program and the Rector's Order.

Organization of classes, exams, experiments

They are carried out on the basis of the credit system in accordance with the requirements of the Bologna process and the new education law, according to the decision of the Cabinet of Ministers of the Republic of Azerbaijan No. 348 dated December 24, 2013. The education of students in the fields (specializations) is determined on the basis of the curriculum and subject programs according to the credit system corresponding to the State Education Standards.

The educational process at AU is organized in a complex, systematic form of management in accordance with the orders and instructions of the Ministry of Education of the Republic of Azerbaijan, the University Charter. The direct organization of the teaching process is carried out by departments and faculties, as the main teaching-scientific structural units of the university, in a mutual relationship with the teaching department. The organization and evaluation of the educational process and its control are carried out by the Education Department, the Faculty of Humanities, and the Quality Assurance Department.

The education of students in the direction (specialization) is determined by the curriculum and subject programs according to the credit system corresponding to the State Education Standards, and the syllabuses drawn up based on them.

The organization of the educational process by specialty is carried out in accordance with the educational plan. At the bachelor's level, the theoretical study period is 15 weeks and the examination period is 5 weeks in each semester. Thus, an academic year is 40 weeks. Winter vacation is at least 2 weeks. The teaching process for each subject is carried out in two forms: in the auditorium and outside the auditorium. The material and technical base of the university allows to implement the academic week with a two-shift and 5-day working schedule. Saturday is considered an academic day and the library and reading room continue their activities according to the special work schedule. Auditorium loads are 24-30 hours (depending on the course), the duration of the semester is 15 weeks. As a rule, the number of exams does not exceed 6-7.

Organization of exams.

The duration of the exams is determined according to the curriculum. Before each examination session, the rector of the University issues an order for the organization of examinations and members of the examination controlling body. The last Order (№ 056) was issued on the 22nd December, 2022. Besides it the University has a “Guidance for conducting exams”. The number of exams in the sessions is determined according to the study plans and the exams are conducted according to the schedule. Exams are conducted by the method of open questions. Each ticket has 5 questions, each worth 10 points. Students are informed about their scores before the exam. Information about exams and pre-exam scores is posted on the information board of the dean's office. At the same time, all this information is sent to the corporate mail addresses of the students. There are two supervising teachers in each exam room. Students get acquainted with exam questions from the first day of the semester (it is reflected in the syllabi) .

During the academic year, a working group, a supervisory group to ensure the objectivity of the exam process, an "Appeals Commission" was established to monitor the organization and progress of the exam session, and to ensure that conflicts and complaints that may arise are resolved on the spot.

Appendix: “Guidance for conducting exams”

AZERBAIJAN UNIVERSITY

Exam session of IV year students of social work specialty

INFORMATION

(undergraduate level)

Name of the faculty	Years	Number of students	<i>Those who passed the exams</i>		<i>Those who failed the exams</i>	Success rate (those who get)	Quality indicator (excellent, excellent)
			Total	Including			

		<i>Total number of students</i>	<i>Exam participants</i>		<i>Excellent (A)</i>	<i>Excellent, very good, and good (C,B,A)</i>	<i>mixed (E,D,C, B,A)</i>	<i>Unsuccessful (F)</i>	<i>a positive grade)%</i>	<i>and good graders %)</i>
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i>
Humanities	2019/2020	55	55	54	-	29	25	1	98,18%	53,70%
	2020/2021	55	55	54	6	37	11	1	98,18%	79,63%
	2021/2022	55	53	52	10	25	17	1	98,11%	67,31%

AZERBAIJAN UNIVERSITY
Exam session of III year students of social work specialty
INFORMATION
(undergraduate level)

<i>Name of the faculty</i>	<i>Years</i>	<i>Number of students</i>		<i>Those who passed the exams</i>				<i>Those who failed the exams</i>	<i>Success rate (those who get a positive grade)%</i>	<i>Quality indicator (excellent, excellent and good graders %)</i>
				<i>Total</i>	<i>Including</i>					
		<i>Total number of students</i>	<i>Exam participants</i>		<i>Excellent (A)</i>	<i>Excellent, very good, and good (C,B,A)</i>	<i>mixed (E,D,C, B,A)</i>	<i>Unsuccessful (F)</i>		
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i>
Humanities	2020/2021	75	75	74	6	48	20	1	98,67%	72,97%
	2021/2022	78	78	77	2	38	37	1	98,72%	51,95%

AZERBAIJAN UNIVERSITY
Exam session of II year students of social work specialty
INFORMATION
(undergraduate level)

<i>Name of the faculty</i>	<i>years</i>	<i>Number of students</i>		<i>Those who passed the exams</i>				<i>Those who failed the exams</i>	<i>Success rate (those who get a positive grade)%</i>	<i>Quality indicator (excellent, excellent and good graders %)</i>
				<i>Total</i>	<i>Including</i>					

		<i>Total number of students</i>	<i>Exam participants</i>		<i>Excellent (A)</i>	<i>Excellent, very good, and good (C,B,A)</i>	<i>mixed (E,D,C, B,A)</i>	<i>Unsuccessful (F)</i>	<i>a positive grade)%</i>	<i>and good graders %)</i>
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i>
Humanities	2021/2022	87	87	86	-	47	39	1	98,85%	54,65%

State Exam

Students are admitted to the Final State Examination by the decision of the Scientific Council of the Faculty. Exam tickets consisting of 5 questions are drawn up and the exam is organized by the Teaching Department under the leadership of the chairman of the YDA commission. The results of the written exam are checked and evaluated by the commission members (consisting of 5 members). The final result is approved by the chairman.

<i>Faculty</i>	<i>Years</i>	<i>Total Students</i>	<i>Students Participated in the exam</i>	<i>Total</i>	<i>Final Points</i>			<i>Failed students (F)</i>		
					<i>Final Points (A)</i>	<i>Final Points (C,B,A)</i>	<i>Final Points (E,D,C, B,A)</i>		<i>Success rate (those who get a positive grade) %</i>	<i>Arbitrary grade (excellent, excellent and good graders) %</i>
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i>
Humanitarian subjects	2019/2020	20	20	20	1	8	20	0	100%	45%
	2020/2021	23	23	23	0	17	23	0	100%	73,91%
	2021/2022	36	36	36	5	28	36	0	100%	91,67%
Total:		79	79	79	6	53	79	0		

Library and Reading hall

Au has a wide range of books on different subjects, as well as Social Work. They are in 3 languages (Azerbaijani, English, and Russian). Also students have an access to Electron

University where they can find useful resources. Teachers' access to EBSCO is very useful as well. Books names related to Social work can be found in the library and in the department of Social work. So all students and teachers are aware of them.

Strong sides

- Giving an autonomy to the students for choosing the elective subjects. A wide range of internship cooperation. Programs of all the subjects.

Recommendations:

- Resources for big groups.

STANDARD 4. STUDENT ADMISSION, PROGRESSION, RECOGNITION AND CERTIFICATION

#	Undergraduate level					Master's level				
	Education year	Plan	Reception	DS	A graduate	Education year	Plan	Reception	DS	A graduate

1	2009/2010	25	8			2009/2010				
2	2010/2011	25	9			2010/2011				
3	2011/2012	25	23			2011/2012				
4	2012/2013	25	24		3	2012/2013				
5	2013/2014	25	24		2	2013/2014	5	3		
6	2014/2015	40	36		15	2014/2015	5	2		3
7	2015/2016	25	21		19	2015/2016	5			2
8	2016/2017	30	24		32	2016/2017	5			
9	2017/2018	40	36		32	2017/2018	5	5	2	
10	2018/2019	60	47		20	2018/2019	15	15	3	3
11	2019/2020	60	60	22	20	2019/2020	16	15	3	14
12	2020/2021	90	80+9	26	28	2020/2021	20	20	14	15
13	2021/2022	100	85+8	11	36	2021/2022	20	20	13	21
14	2022/2023	100	88+7	18		2022/2023	30	24	3	
Total			589	77	207			104	38	56

Undergraduate level :	By Master's level:
I year 95 students	I course 21
II year 94 students	II course 19
III year 87 students	
IV year 55 students	
Total: 40 students + 1 = 41	
Total 331 students + 3 students remaining from previous years =	
334 students	

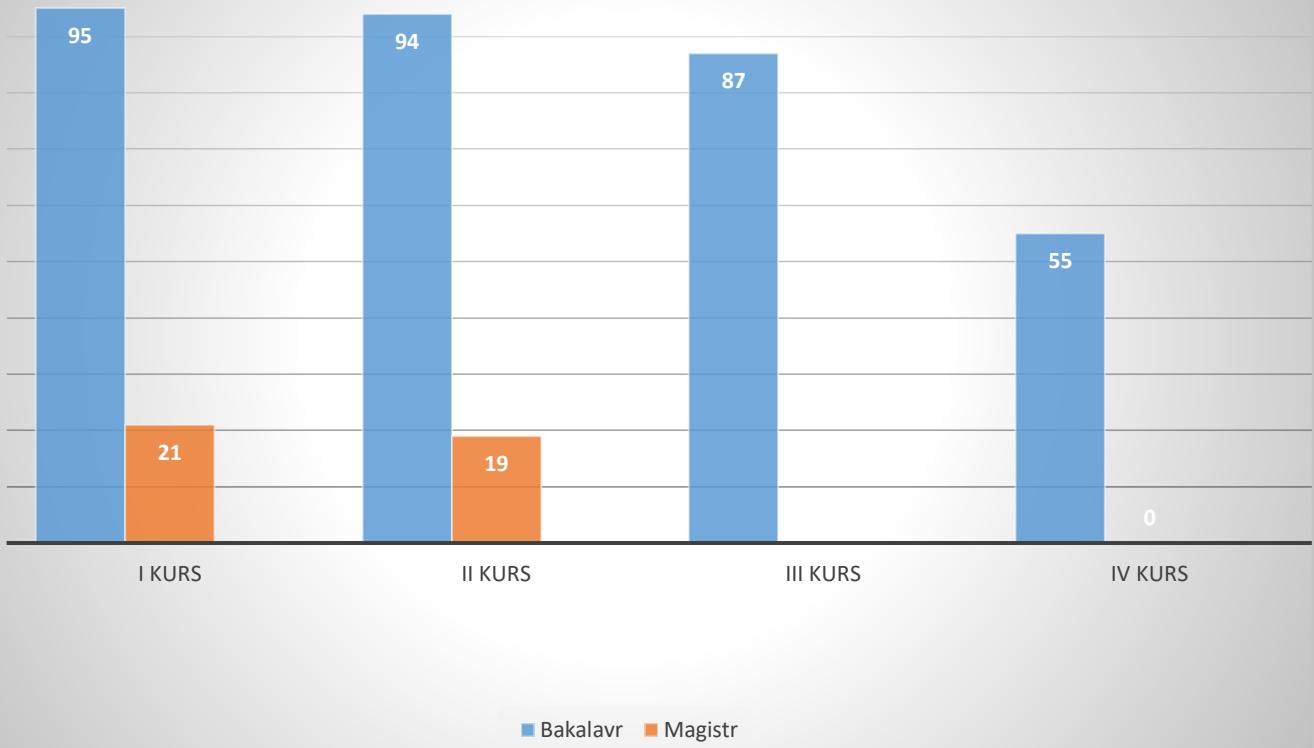
It is envisaged to carry out an external examination of the developed programs by obtaining a review from the teachers of other universities with a scientific degree, whose activities are related to this scientific field.

The formation of the student contingent of AU is carried out according to the approved admission plan sent by Ministry of Education, as a rule, according to the results of the tests conducted by the State Commission on Student Admission (SEC), and since 2016, by the State Examination Center (SEC). Information on student admission to the Social Work specialty at university in 2009-2022 academic years is given in the table below.

Transferring students from other universities use transfer.edu.az portal and choose the university according to their points. Foreign students get registered by portal.edu.az. After seeing their request we check the conditions.

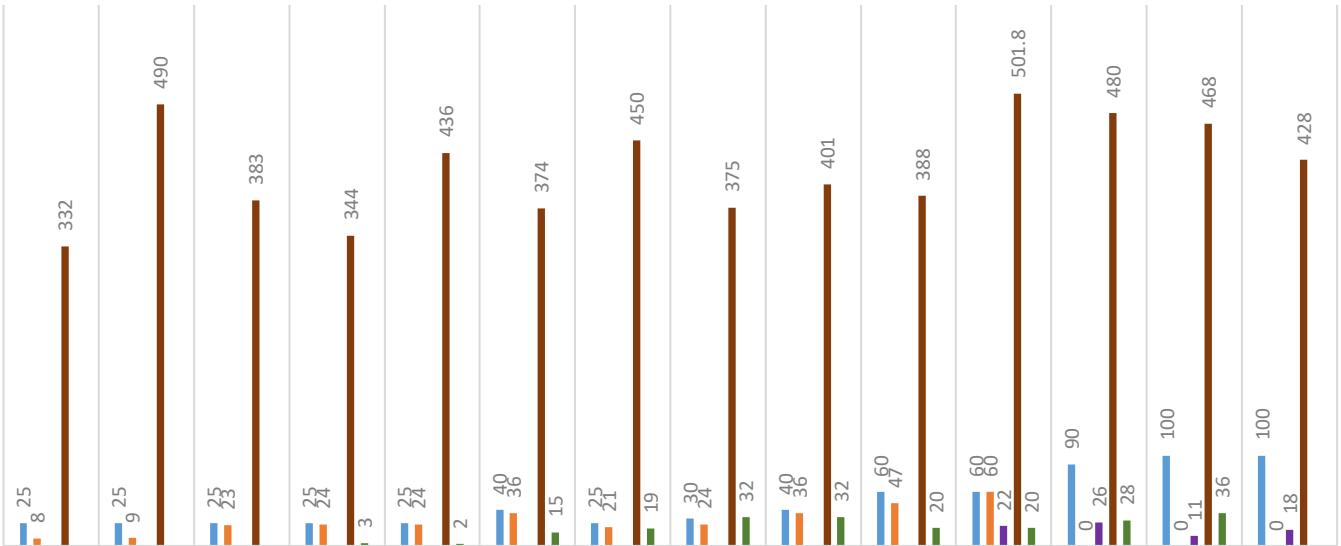
Statistics of students majoring in social work

2023-2024 number of students



SOCIAL WORK UNDERGRADUATE

■ PLAN ■ ADMISSION ■ STATE ORDER ■ HIGHEST POINT ■ GRADUATE

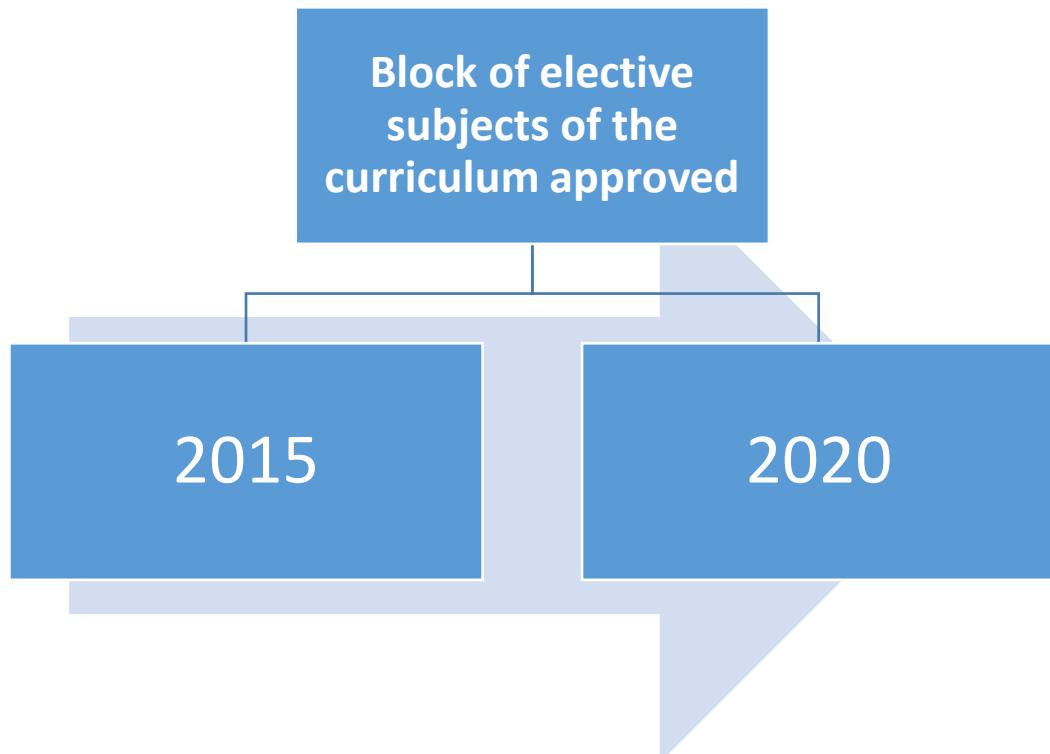


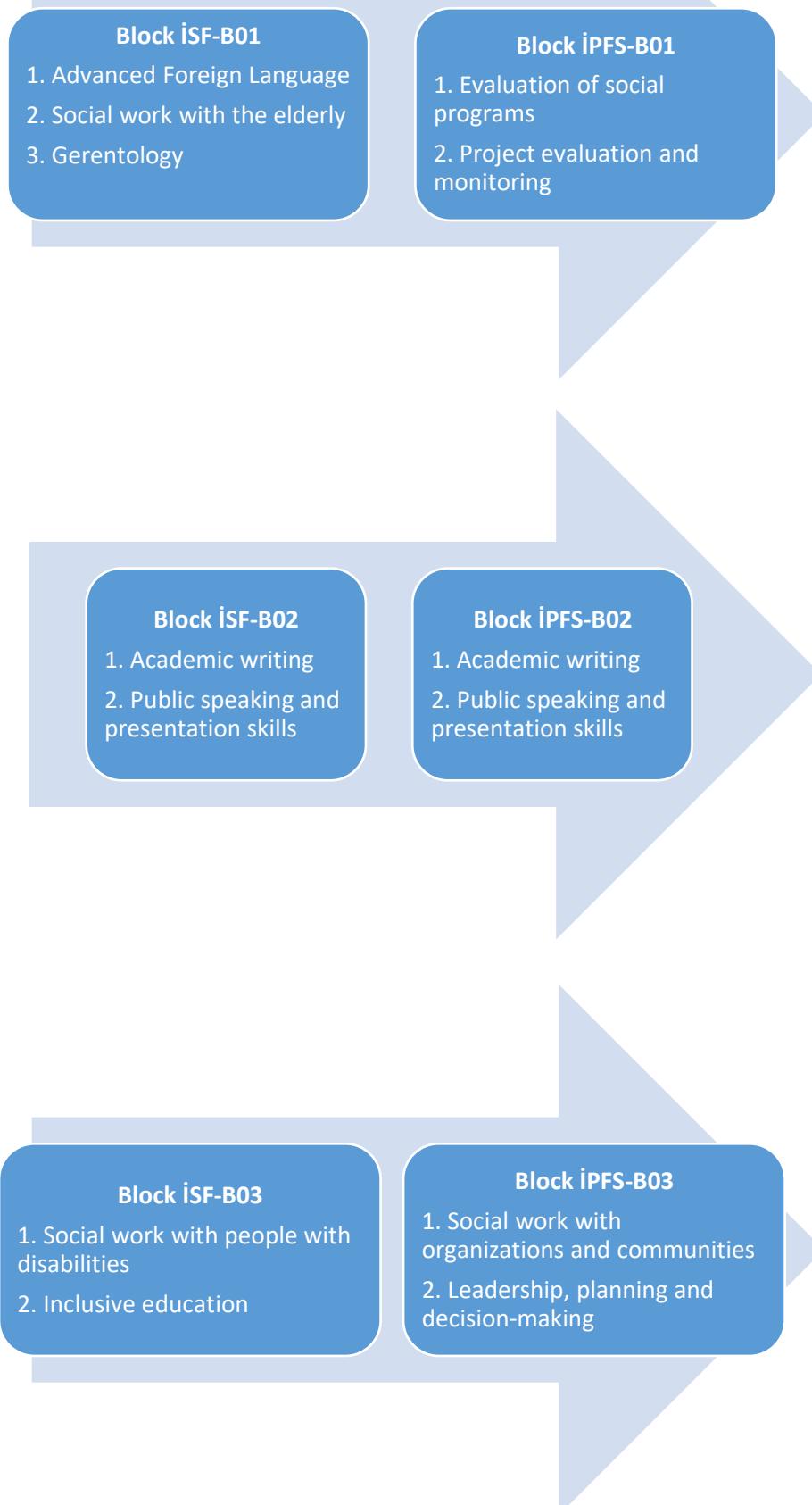
The education of students in the direction (specialization) is determined by the curriculum and subject programs according to the credit system corresponding to the State Education Standards, and the syllabuses drawn up based on them.

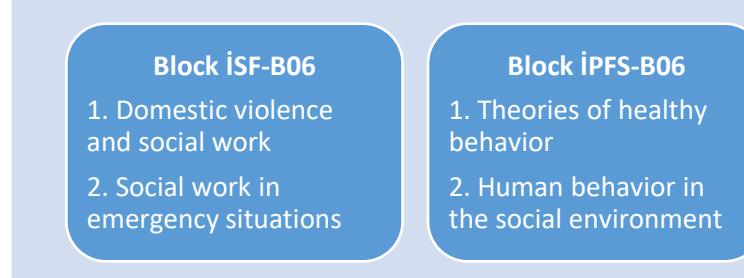
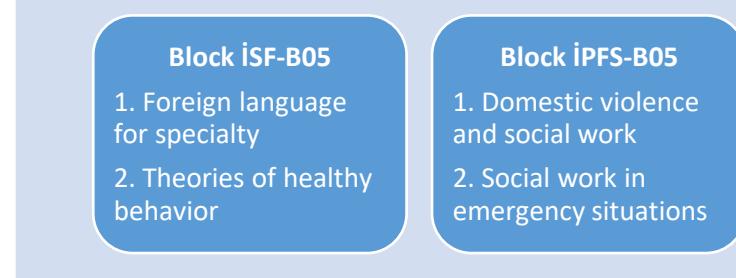
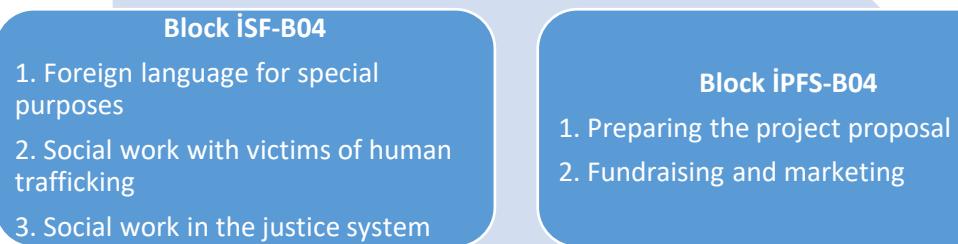
The organization of the educational process by specialty is carried out in accordance with the educational plan. At the bachelor's level, the theoretical study period is 15 weeks and the examination period is 5 weeks in each semester. Thus, an academic year is 40 weeks. Winter vacation is at least 2 weeks. The teaching process for each subject is carried out in two forms: in the auditorium and outside the auditorium. The material and technical base of the university allows to implement the academic week with a two-shift and 5-day working schedule. Saturday is considered an academic day and the library and reading room continue their activities according to the special work schedule. Auditorium loads are 24-30 hours (depending on the course), the duration of the semester is 15 weeks. As a rule, the number of exams does not exceed 6-7.

Students transferring from other universities follow the admission rule of the state. The official link of it.

<https://portal.edu.az/>







Block iSF-B07

- 1. Social work with drug users and alcohol addicts
- 2. Social work with people diagnosed with HIV/AIDS and tuberculosis

Block iPFS-B07

- 1. Social work with children and adolescents
- 2. Child welfare experience

Block iSF-B08

- 1. Social work with refugees and internally displaced persons
- 2. Social work with migrants

Block iPFS-B08

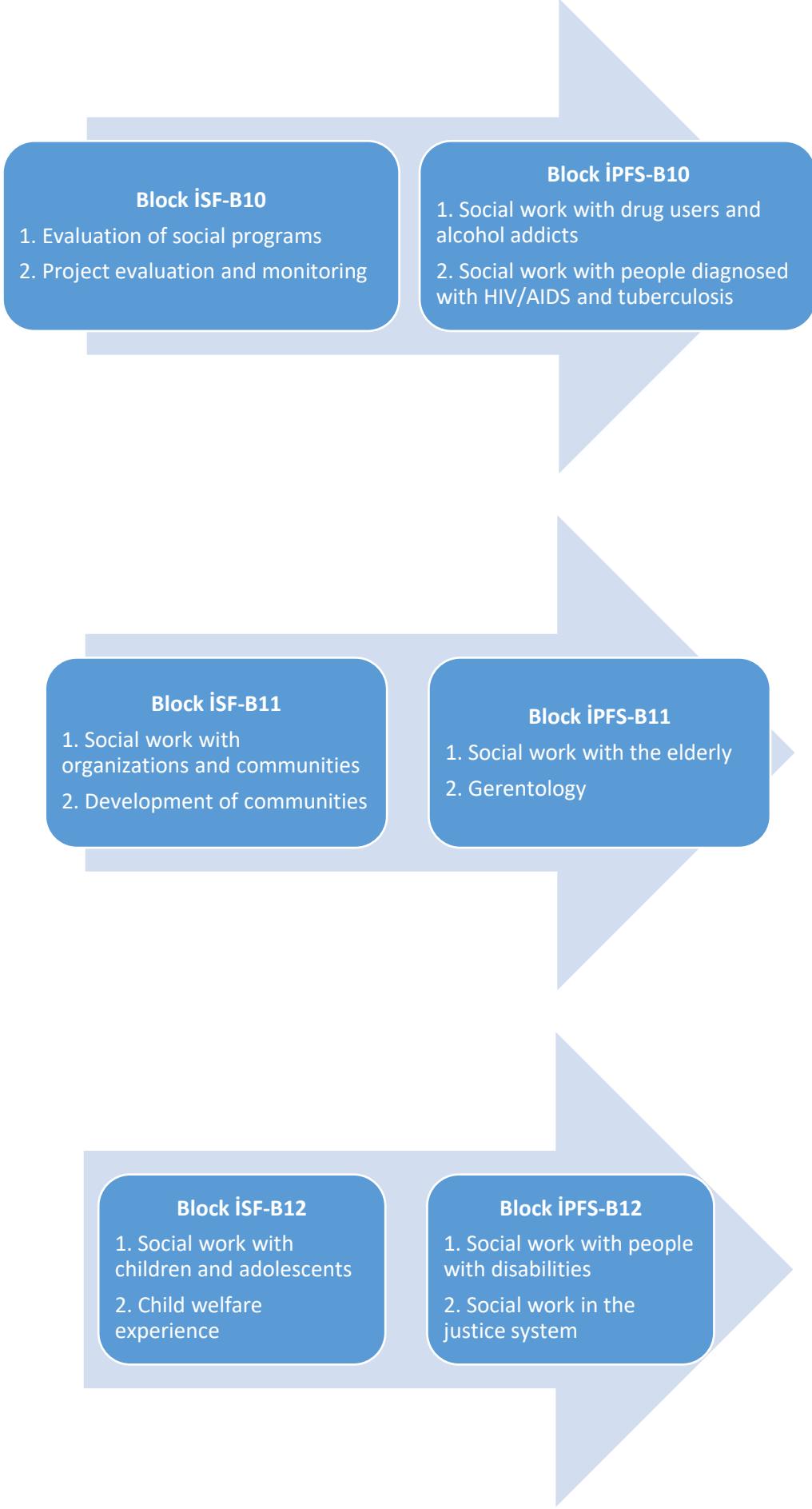
- 1. Social work with refugees and internally displaced persons
- 2. Social work in education

Block iSF-B09

- 1. Reading and speaking
- 2. Description of social problems with images (based on literary works and feature films)
- 3. Human rights and social justice

Block iPFS-B09

- 1. Social justice and human diversity
- 2. Human rights and social justice



Block iSF-B10

- 1. Evaluation of social programs
- 2. Project evaluation and monitoring

Block iPFS-B10

- 1. Social work with drug users and alcohol addicts
- 2. Social work with people diagnosed with HIV/AIDS and tuberculosis

Block iSF-B11

- 1. Social work with organizations and communities
- 2. Development of communities

Block iPFS-B11

- 1. Social work with the elderly
- 2. Gerontology

Block iSF-B12

- 1. Social work with children and adolescents
- 2. Child welfare experience

Block iPFS-B12

- 1. Social work with people with disabilities
- 2. Social work in the justice system

AZERBAIJAN UNIVERSITY

About FSA in social work specialty

INFORMATION

(undergraduate level)

Faculty	Years	Total Students	Students Participated in the exam	Total	Final Points			Failed students (F)	Success rate (those who get a positive grade) %	Arbitrary grade (excellent, excellent and good graders) %
					Final Points (A)	Final Points (C,B,A)	Final Points (E,D,C, B,A)			
I	2	3	4	5	6	7	8	9	10	11
Humanitarian subjects	2019/2020	20	20	20	1	8	20	0	100%	45%
	2020/2021	23	23	23	0	17	23	0	100%	73,91%
	2021/2022	36	36	36	5	28	36	0	100%	91,67%
Total:		79	79	79	6	53	79	0		

Foreign relations and exchange programs

On the basis of agreements concluded with educational and scientific institutions of foreign countries, a group of undergraduates, graduate students, professors and teachers of the department continuously participate in international scientific conferences and other events held annually in the field of education, experience, scientific cooperation.

Information on students participating in the Erasmus+ exchange program

Name	Surname	Semester	University	Course	GPA	Specialization
Ülkər	Abdurrahmanli	II	University of Tuscia/Italy	M II	96.97%	Youth work

Dilara	Fatullayeva	I	University of Timișoara/Romania	B III	83.31%	Social work
Məltəm	Jahangirzade	I and II	Lund University/ Sweden	B IV	77.06%	Social work
Farida	Dadashova	II	Lund University/ Sweden	B III	82.09%	Social work
Ayten	Aliyeva	I and II	Lund University/ Sweden	B III	81.67%	Social work

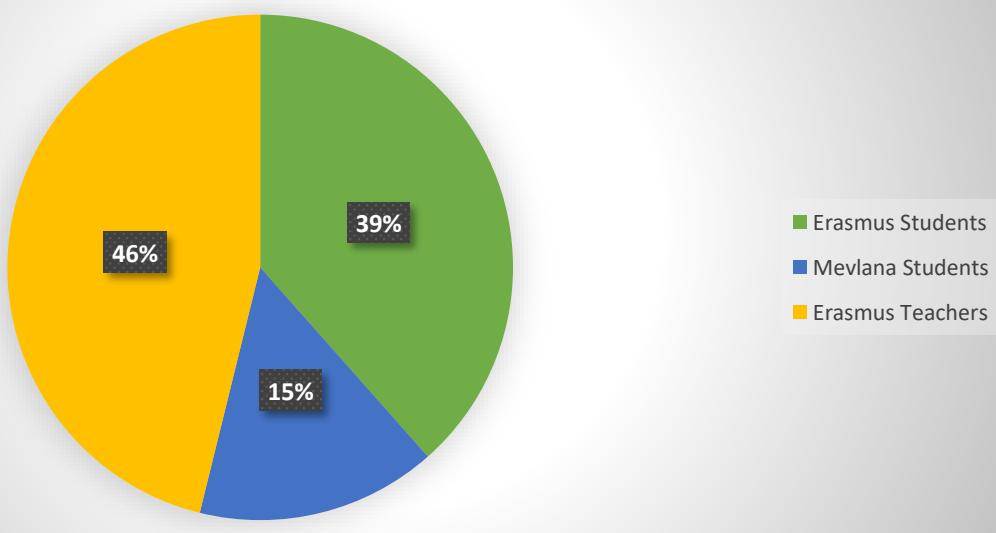
Mevlana in the exchange program for students

Name	Surname	Semester	University	Course	Gpa	Specialization
Yuksel	Babayev	I	Gazi University/ Ankara	B III	68.07%	Social work
Shalala	Hasanova	I	Hacettepe University/ Ankara	B IV	74.47%	Social work

In the social work exchange program for teachers

Name	Surname	Education year	Duration	University
Aygun	Musayeva	2015/2016	2 weeks	Lund University/Sweden
Gulnar	Alverdiyeva	?	2 weeks	Hacettepe University/ Turkey
Aygun	Musayeva	pandemic	X	Kocaeli University/Turkey
Sara	Aghayeva	pandemic	X	Hacettepe University/ Turkey
Aygun	Muradli	2022/2023		University of Dubrovnik, Croatia

Academic mobility



Strong sides

- Systematic approach to work with students

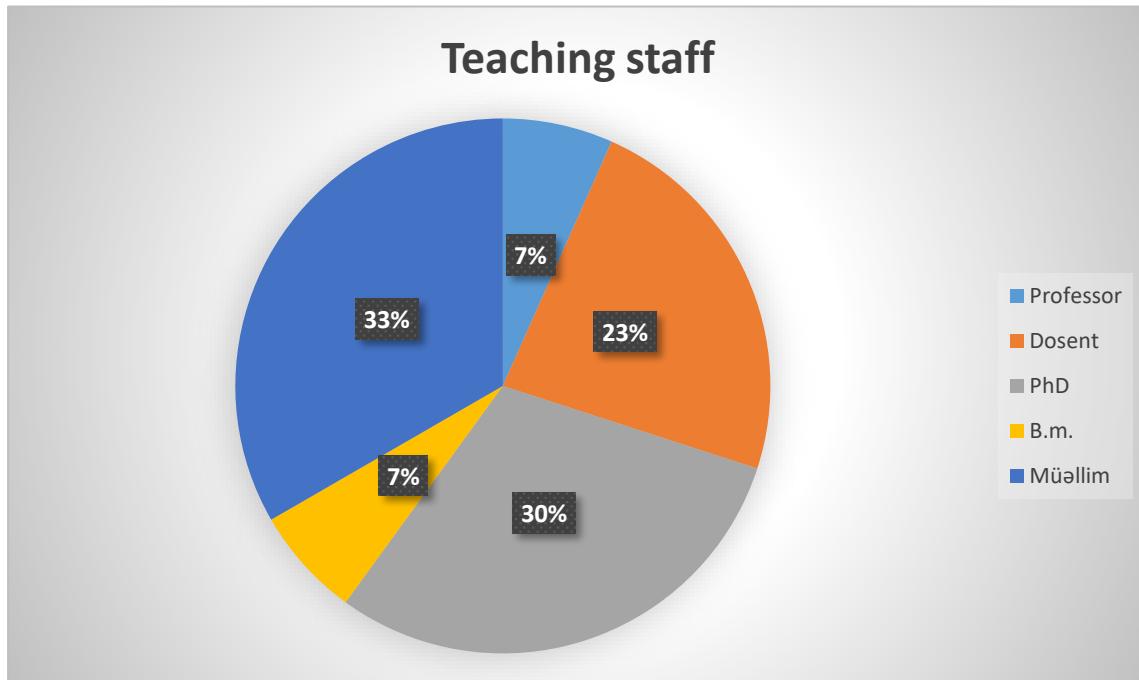
Recommendations:

- Involving more students of Social work to Academic mobility

STANDARD 5. TEACHING STAFF

	SAA	Scientific degree	Position
1	Mayis Nabi Aliyev	ed	prof.
2	Ibrahimbeyova Rena Fuad	ed	prof.
3	Mammadova Saadat Davud	s.u.fd	Assoc.
4	Aliyev Zaur Bilal	s.u.fd	Assoc.
5	Hasanli Solmaz Gudrat	p.u.fd	Assoc.
6	Askerov Rashad Huseynaga	f.u.fd	Assoc.
7	Efendiyeva Ulviyya Akif	p.u.fd	Assoc.
8	Ismayilova Mehriban Jalal	p.u.fd	Assoc.
9	Verdiyeva Tunzale Muslim	p.u.fd	b/m
10	Bunyatova Aynur Rashid	p.u.fd	Assoc.
11	Movsumova Tarana Farahim	b.u.fd	
12	Abbasi Saedabad Mohammad Hamzeh	s.u.fd	
13	Babayeva Lala Asker		b/m
14	Aliyev Ulvi Mammadali		
15	Shahhuseynbeyova Nigar Faig		
16	Garibov Aghalar Vagif		
17	Karimova Nigar Elman		
18	Kahramanov Aykhan Shahbaz		
19	Huseynova Firuz Allahverdi		

20	Muradli Aygun Huseynaga		
21	Khalilova Sabina Abdul		
22	Mammadzade Sakina Telman		
23	Isazade Elnara Akbar		



The teachers have attended a lot seminars and trainings throughout the year. After that they implemented all the learning materials in the classes and workshops for students.

Teacher trainings

October 5, 2022 - The teacher of the Department of Organization of social work participated in the training program in Turkey. Aygün Muradli, a teacher at the Department of social work organization, and Vusala Mukhtarova, a 4th-year student studying social work, participated in the "Youth Take Initiative for a healthy life" initiative of the European Union, the Turkish National Agency, and the Green Crescent Society in Istanbul, Turkey. participated in the training program called healthy living). The training took place within the framework of the Erasmus program between September 25 and October 2. The training program is aimed at increasing the awareness of young people in the field of tobacco, alcohol, drug, technology, and gambling addiction, including healthy lifestyles, developing skills and attitudes through

non-formal learning methods, contributing to the development of work with young people, strengthening international cooperation and increasing the exchange of intercultural experiences. organized with goals. Within the framework of the program, our representatives who participated in the event called "Cultural Night" made a presentation reflecting the history and culture of Azerbaijan. In the presentation, the representative of the country and the head of the group Aygun Muradli gave information about Azerbaijan, Karabakh, Khary Bulbul, and national sweets.

<https://www.au.edu.az/az/news/aygun-muradli-turkiyede-telim-programinda-istirak-edib>

October 11, 2022 - Prospects of cooperation between Azerbaijan University and St. Louis Washington University were discussed. An online cooperation meeting was held between the University of Azerbaijan and Washington University of Saint Louis on the Zoom platform. At the meeting, Azerbaijan University was represented by the vice-rector for scientific affairs Yusif Gasimov, head of the Science Department Latifa Agamaliyeva, head of the Department of Organization of Social Work Tunzale Verdiyeva and teacher of the department Aygun Muradli, St. Louis Washington University was represented by Aytekin Huseynli, a teacher of this university and president of the Azerbaijan Social Work Public Union. Board member Amalya Sezgin and executive director of the union Sanan Agayev represented. At the meeting, discussions were held between the universities about the creation of a dual diploma program in the field of social work, holding an international conference, conducting joint research, and publishing a scientific journal in the field of social work.

<https://www.au.edu.az/az/news/sent-luis-vasington-universiteti-arasinda-emekdasliq-perspektifleri-muzakire-olunub>

October 11, 2022 - an event dedicated to the International Day of the Girl. The guest of the event was the head of the Department of Occupational Hygiene and Child and Adolescent Hygiene of the Azerbaijan Medical University, an expert consultant of the "Healthy Education - Healthy Nation" megaproject, head of the group of specialists of the "Health Monitoring of Children and Adolescents Studying in Comprehensive Secondary Education Institutions" project, candidate of medical sciences, associate professor She was Shahla Balayeva.

<https://www.au.edu.az/az/news/sosial-isin-teskili-kafedrasi-beynelxalq-qizlar-gunune-hesr-olunmus-tedbir-kecirib>

October 20, 2022 - event on "Health and the rights of sick people". The guest of the event was Professor Aynur Aydin of Istanbul University.

<https://www.au.edu.az/az/news/Azerbaycan-universitetinde-sehiyye-ve-xeste-insanlarin-huquqlari-movzusunda-tedbir-kecirilib>

November 21, 2022 - JOY organization held training at Azerbaijan University

A training session was held at the University of Azerbaijan on "International approach methods in the rehabilitation of children in need of special care". The training attended by students studying social work was conducted by Lala Kara, director of "Joy" Child Development Center, child development specialist, and Lala Valiyeva, psychologist of the center, child development specialist.

The training consisted of three parts: active learning, speech development in children, pictures and symbols. The first part covered topics such as the theory of active learning, the principles of active learning and the equipment used. In the second part, students were informed about the TRAS speech program, which is used in all preschools in Norway, and in the third part, about alternative speech tools.

It should be noted that the JOY organization, established in Norway in 2005, unites volunteers working in the field of child development and child protection. The main goal of the organization, which uses the active learning method, is to create a complete learning environment for all children, regardless of age and ability, to be independent, responsible and educated.

https://www.au.edu.az/az/news/joy_teskilati_azerbaycan_universitetinde_telim_kecirib

December 16, 2022 - An event on "Drug addiction and AIDS" was held at Azerbaijan University under the organization of the Department of Social Work Organization. The guest of the event was the chairman of "Against Harmful Habits" Public Union Zaur Orujov. Before

the event, a caricature exhibition containing pictures depicting the negative effects of harmful habits on a person was shown in the university's educational building.

First, the head of the department, Doctor of Philosophy in Pedagogy Tunzala Verdiyeva informed the students about addiction and its types, as well as drug addiction and its consequences, and noted that environmental and social factors play a major role in the emergence of addiction. The head of the department said that addiction to drugs leads to a big problem - infection with the Acquired Immune Deficiency Syndrome (AIDS) virus. Social work students should be sensitive to the topic, should be aware of the nature of the problem, its causes, social danger and ways of combating it.

After that, the chairman of the "Empathy Club" operating under the department, 4th year student of social work specialty, Mahammad Alakbarov, gave information about the club's events during the year. The chairman of the club thanked the head of the department for his support in the organization of current topics.

Later, the guest of the event, the chairman of the Public Union "Against Harmful Habits", Zaur Orujov, made a speech. The guest drew attention to the statistics of the World Health Organization on harmful habits, talked about the serious consequences of harmful habits and addiction, such as tobacco products, alcoholic beverages, drugs, and especially the negative effects of drug addiction on the human body and psychology. Zaur Orujov noted that taking drugs

destroys a person spiritually and psychologically. From this point of view, drug addiction is one of the issues that concern our country, and preventive works are of great importance in combating it.

At the end, the audience's questions were answered.

https://www.au.edu.az/az/news/azerbaycan_universitetinde_narkotik_asililigi_ve_qics_te_dbiri_kecirilib

December 19, 2022 - An event dedicated to "December 18 - International Day of Migrants" was held at the initiative of the Department of Social Work Organization at Azerbaijan University. The guest of the event was the member of the Supervisory Board of the State

Support Agency for Non-Governmental Organizations of the Republic of Azerbaijan, the chairman of the "Eurasian Migration Initiatives Platform" Public Union, the chairman of the Presidium of the NGO Coalition "Azerbaijan 2030: For Social and Economic Progress", the chairman of the Public Council under the State Migration Service, philosopher Doctor of Philosophy was Azer Allahverenov.

At the event attended by social work students, head of the department Tunzala Verdiyeva pointed out that "International Day of Migrants" has been celebrated since 2000. Stating that migrants belong to a sensitive category, the head of the department said that today the world is experiencing the largest influx of migrants after the Second World War. Regulation of migration processes, protection of migrants' rights is one of the most urgent issues. From this point of view, it is extremely important for students studying Social work to be aware of the processes taking place in the world in this field.

https://www.au.edu.az/az/news/sosial_ish_telebeleri_beynelxalq_migrant_gununu_qeyd_edib

November 15, 2022 - A cooperation meeting was held between Azerbaijan University and Washington University of Saint Louis

A cooperation meeting was held between Azerbaijan University and St. Louis Washington University on the Zoom platform. At the meeting, Azerbaijan University was represented by Yusif Gasimov, vice-rector for scientific affairs, Latifa Agamaliyeva, head of the Science Department, Tunzale Verdiyeva, head of the Department of Social Work Organization, and Aygun Muradli, a teacher of the department, and Aytekin Huseynli, a teacher of this university and co-founder of Azerbaijan Social Work Public Union, St. Louis Washington University. Board member Amalya Sezgin, executive director Sanan Agayev and deputy executive director Tural Mirzayev represented. Uzeyir Shafiyev, head of the Department of Social Work of Baku State University, also participated in the cooperation meeting.

At the meeting, the possibilities of joint participation in the grant project announced by the US State Department regarding the revision of social work specialty curricula among universities in accordance with international standards, the strengthening of relations with universities providing social work education, and the establishment of joint social and scientific

cooperation were discussed. Discussions were also held on the promotion of joint cooperation of higher education institutions conducting social work training in Azerbaijan. Yusif Gasimov, vice-rector for scientific affairs of Azerbaijan University, provided information about the activities of the university he represents in this field, including organized scientific conferences and seminars.

[https://www.au.edu.az/az/news/azerbaycan universiteti ile sent luis vasington universiteti arasinda emekdasliq gorusu kecirilib](https://www.au.edu.az/az/news/azerbaycan_universiteti_ile_sent_luis_vasington_universiteti_arasinda_emekdasiq_gorusu_kecirilib)

November 18, 2022 - Aygun Muradli, a teacher of the Department of Social Work Organization of Azerbaijan University, participated in the meeting held within the framework of the implementation of state monitoring in the field of the rights of persons with disabilities at the DOST Agency.

In addition to the members of the State Monitoring Commission in the field of the rights of persons with disabilities, non-governmental organizations, bloggers, university and public representatives participated in the event.

Chairman of the Board of DOST Agency, Farid Mammadov, informed the event participants about the work done by the state in recent years in the field of protection of the rights of persons with disabilities. Noting that attention to this area is one of the priority directions, F. Mammadov spoke about the projects planned to be implemented in the future.

Şahin Zulfugarov, head of the Department of Data Management and Analysis of the DOST Agency, made a presentation on the work done within the framework of state monitoring. In the presentation, the purpose of the Monitoring Commission, main directions, areas covered, target groups, etc. information was given about the topics.

In the meeting, within the framework of the implementation of state monitoring in the field of the rights of persons with disabilities, discussions were held consisting of two blocks on the topics of "Possibilities of accessibility and inclusion in the education system" and "The available opportunities and difficulties for the comprehensive development of children with disabilities, to realize their talents, knowledge and skills."

It was noted that the opinions and suggestions voiced by the guests at the event will be taken into account by the commission.

<https://dost.gov.az/news/542>

February 13, 2023 - The final event of the "Social work with veterans" training sessions, organized by Zamin Zakiyev, a graduate of Azerbaijan University and founder of UBUNTU-Social Work Association, took place on February 11, 2023 at Baku Community Space. At the final event, Tunzala Verdiyeva, head of the Department of Organization of Social Work, Azerbaijan University, spoke about the importance of the activities of the UBUNTU-Social Work Association and the holding of such trainings in the field of social work development.

Seminars on 45 topics were held during 8 trainings held from December 24 to February 5.

Certificates were presented to project participants during the final event. In addition, printed and video materials on PTSD were presented.

<https://www.facebook.com/DepartmentofSocialWorkAzerbaijanUniversity>

On 27.01.2023 - teachers and students of the Department of Social Work Organization of Azerbaijan University participated in the training course on the promotion of human rights education.

The training course is organized by the Promising Future Social Initiatives PU within the framework of the "Protection of the Rights of Vulnerable Groups in Azerbaijan" project of the UN Human Rights - OHCHR regional office of the UN High Commissioner for Human Rights (UN-OHCHR) funded by the European Union.

The 2-Day Live Training was attended by state institutions, NGOs, teachers, students and masters of higher education institutions, researchers working in the field of human rights, and professional trainer-experts expanded their knowledge and practical skills on the UN human rights system, on the application of human rights in daily activities. received information about the best practices and actively discussed the situation of human rights in Azerbaijan.

Certificates were presented to each participant at the end of the training.

<https://www.facebook.com/DepartmentofSocialWorkAzerbaijanUniversity>

February 20, 2023 -The number of local partners of Azerbaijan University is increasing. The next cooperation memorandum was signed with Umidli Future Social Initiatives Public Union. Issues such as the development of scientific-practical relations in the field of social service, as well as the establishment of cooperative relations that meet the requirements of the modern era in the field of science and education in this direction and serve general public interests are reflected in the memorandum.

Within the framework of the memorandum, social service, activities of the Azerbaijan Children's Hotline, especially in the field of social rehabilitation of minors who have been victims of violence, victims of crime and commit crimes, in order to provide information in a practical direction by the social service centers of the university Social work, social-psychological service in education, Life organization of trainings for students studying social work and youth work specialties in various fields of activity is planned.

The parties will also cooperate in the organization of industrial and scientific-research experience programs in the relevant fields, as well as relevant trainings for the students of the university studying at the bachelor's, master's and doctoral levels.

In the memorandum, the directions of cooperation such as the organization of scientific events and lectures such as conferences, seminars, symposiums on social work at the international and national level, and the development and implementation of joint social projects are also reflected. In addition, the parties will cooperate in social services in other areas that are of interest to both parties and are of public importance.

https://www.au.edu.az/az/news/azerbaycan_universiteti_umidli_gelecek_ictimai_birliyi_ile_emekdasliq_edecik

American professor Mehrangiz Najafizadeh's lectures: In the spring semester of the 2021/2022 academic year, the lectures of Mehrangiz Najafizadeh, professor of Kansas University, USA, who is a member of Azerbaijan University within the framework of the "Fulbright" program, have been completed. Professor Mehrangiz Najafizade taught the subject "Introduction to Gender" to the students of the social-psychological service major in

Education. At the same time, he continuously held round tables with students of the Social work specialty and the research he conducted was reflected in his research work.

Before leaving for the USA, the visiting gender researcher was received by Rector Saadat Aliyeva. Saadat Aliyeva emphasized the importance and efficiency of teacher-student exchange in higher education and thanked the visiting professor.

Mehrangiz Najafizade expressed his satisfaction for the warm welcome and being a part of the Azerbaijan University collective in the spring semester.

<https://au.edu.az/en/news/rektor-seadet-eliyeva-amerikali-professor-ile-gorusub/?highlight=Mehr%C9%99ngiz>

<https://au.edu.az/en/news/miqrant-qadinlarin-mesgulluq-problemi-movzusunda-tedbirkecirilib>

<https://au.edu.az/en/news/gender-berabersizliyinde-qadinlarin-psixoemosiaonal-veziyyetimovzusunda-tedbirkecirilib/?highlight=Mehr%C9%99ngiz>

<https://au.edu.az/en/news/gender-tedqiqatcisi-kifayet-agayeva-telebelerimizin-qonagi-olub>

<https://au.edu.az/en/news/mehriban-zeynalova-azerbaycan-universitetinin-telebeleri-ile-gorusub>

<https://au.edu.az/en/news/amerikali-professor-mehrengiz-necefizadenin-muhazireleri-yekunlasib/?highlight=Mehr%C9%99ngiz>

Support for teaching staff

During his/her term of office, the professor shall have fulfilled the teaching and research load standards, participated in the training of scholars, made presentations at international and national scientific conferences, carried out applied scientific, experimental, cultural or social

development work, engaged in educational and training activities and in the dissemination of science.

Remuneration at university is conducted in several forms:

Fixed part of the salary

Lump sums for anniversaries of teachers – In their anniversaries they get fixed amount of money. (Mammadova Saadat Davud – 50 anniversary, Verdiyeva Tunzale Muslim- 50 anniversary, Babayeva Lala Asker - 60 anniversary + Award,

Money awards for scientific research and article publication at indexed journals. Verdiyeva Tunzale Muslim (2 times) and Bunyatova Aynur Rashid (2 times)

Awards for teachers working at the university more than 15 years.

There are also some motivational bonuses for the members of Colleagues board.

Card of admission to different resorts with discounts -Verdiyeva Tunzale Muslim and Bunyatova Aynur Rashid, Babayeva Lala Asker

Trips to recreational places – the whole staff

Tickets to the concerts and theatres (also for the employer's kids)- the whole staff

Employers can also be benefited from check-ups in hospitals with 15% of discount and free consultation. (Bona Dea/ Batigoz)- the whole staff

Scientific - research activity

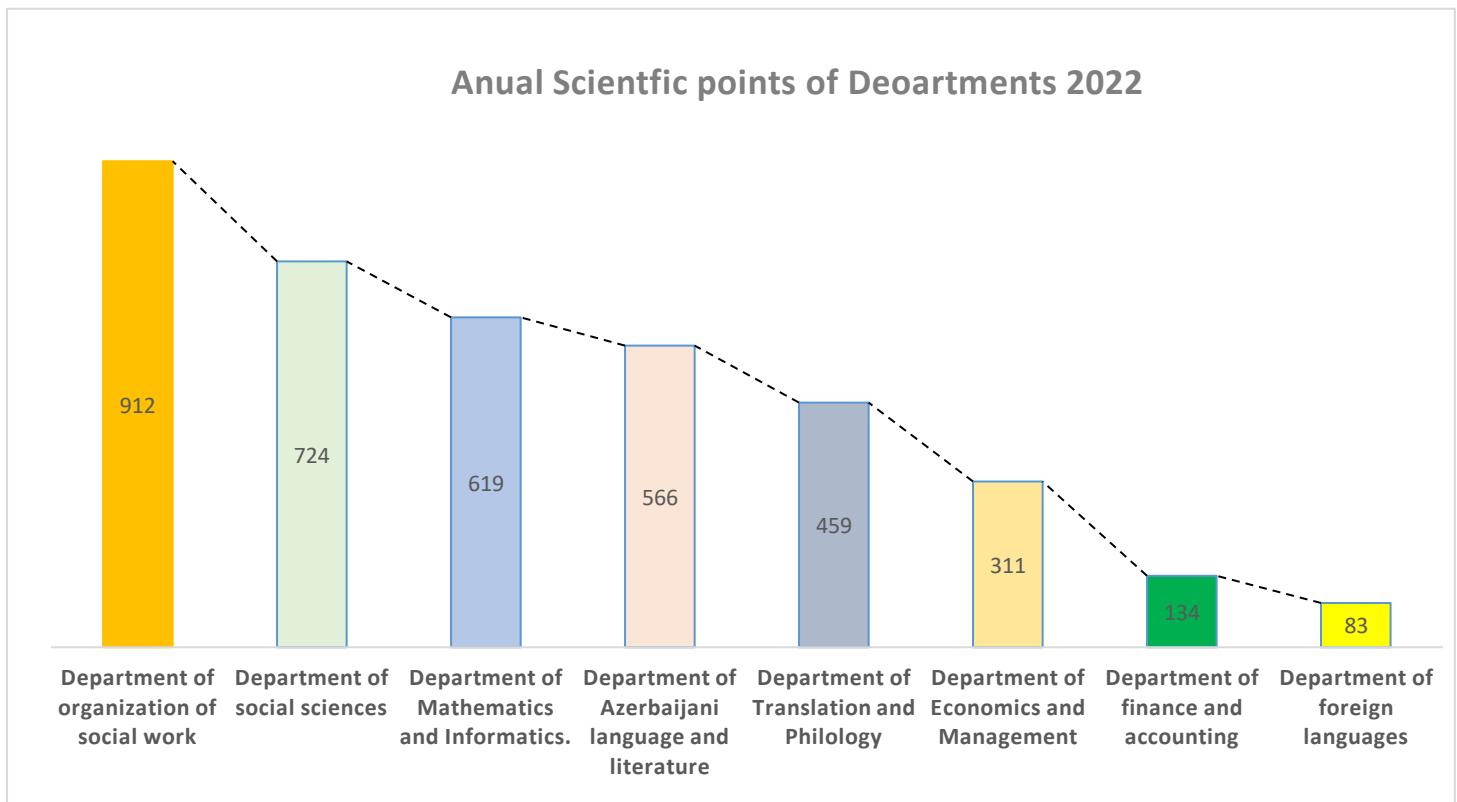
First name and last name	ORCHID.ORG	ACADEMIA.EDU	SCHOLAR. GOOGLE. COM	RESEARCHGATE .NET
hed, prof. Mayis Nabi Aliyev	https://orcid.org/0000-0003-4712-4492	https://independent.academia.edu/MayisAliyev		
Ph.D., Assoc. Saadat Mammadova	https://orcid.org/0000-0002-4404-4983	https://independent.academia.edu/mammadovasaadet	https://scholar.google.com/citations?user=FVS8Q9UAAAJ&hl=ru	

Ph.D., Assoc. Aliyev Zaur	https://orcid.org/0000-0003-4393-8894	https://independent.academia.edu/AliyevZ	https://scholar.google.com/citations?user=mR0gXBMAAAJ&hl=ru	https://www.researchgate.net/profile/Zaur-Aliyev
Ph.D., Assoc. Askerov Rashad	https://orcid.org/0000-0002-9869-7437	https://independent.academia.edu/AsgarovR		
Ph.D. Verdiyeva Tunzale	https://orcid.org/0000-0003-0044-6697	https://independent.academia.edu/TunzalaVerdiyeva	https://scholar.google.com/citations?view_op=list_works&hl=tr&user=cGq2bwsA AAAJ&gmla=AJsN-F4jAKs_2Tszzqrb5Uvp1h-LB9PYvi60aUQkZczBC806WG-m5Pa6uT-W49jq17QJwO-TE2syc9m68dVntNsG3NBESMbrfavJaYnGUFY8WDaj4uhxcIbOmVBE9Daj4uhxcIbOmVBE9	https://www.researchgate.net/profile/Tunzala-Verdiyeva
B.U.Fd Assoc. Movsumova Tarana	https://orcid.org/0000-0002-4283-7541	https://independent.academia.edu/TaranaMovsumova		
Ph.D. Bunyatova Aynur	https://orcid.org/0000-0003-3287-9462	https://independent.academia.edu/AynurBunyatova		https://www.researchgate.net/profile/Aynur-Bunyatova
I.U.Fd Gasimova Aysel	https://orcid.org/0000-0003-0481-1348		https://scholar.google.com/citations?user=kIXw	

			PCkAAAAJ&hl=ru	
b/m. Babayeva Lala	https://orcid.org/0000-0002-6773-9817	https://independent.academia.edu/LalaBabayeva7	https://scholar.google.com/citations?user=6O1ksioAAAAJ&hl=ru	
Shahhuseynbeyova Nigar	https://orcid.org/0000-0002-0712-452X	https://independent.academia.edu/NigarShahhuseynbayova	https://scholar.google.com/citations?view_op=list_works&hl=ru&user=WbWElhEAAAJ	https://www.researchgate.net/profile/Nigar-Shahhuseynbayova
Ulvi Aliyev	https://orcid.org/0000-0002-1615-9062			
Muradli Aygun	https://orcid.org/0000-0002-5545-729X	https://independent.academia.edu/AyGunMuradli	https://scholar.google.com/citations?user=IhWw4u8AAAAJ&hl=en	https://www.researchgate.net/profile/Aygun-Muradli
Huseynova Firuza	https://orcid.org/my-orcid?orcid=0000-0002-0059-2806	https://independent.academia.edu/HuseynovaFiruze		

Teachers do research and publish their articles in local and foreign journals. Besides they take part in designing of programs, manuals, textbooks and etc. For each work they gain some points and then they are reported to the Research department. In the end of the year the points are presented in the meeting and the researchers get awarded for their publications at indexed journals. Below is given the data of all the departments. Social work was demonstrated the better results in 2022.

Anual Scientific points of Deoartments 2022



In January the teachers of the departments should present 3 years research plans to the Science department. The works are divided into 3 sub works for per year. In some cases group of teachers (even from different, but having close subject areas departments) can present joint plans also. Usually each department has 3-4 main subject directions around of which they conduct their research.

Science Department continuously provides information to the departments about the conferences, workshops, announced research grants and competitions and provides the necessary support in getting information, finding suitable journals, submitting papers, writing research projects, establishing direct relations with the known researchers from over the world, plagiarism checking etc.

During the year in each quarter science department organizes meetings with the heads of the departments to discuss the current state of the research activities of the teachers.

To the end of the year (in November) the teachers should submit full report on the one year research activities including short abstract of the research, list of the published papers with author's copy, books, monographs, textbooks, Ph.D. supervision, participation in the conferences and other items fixed in the ***“research activity assurance criteria”***.

As a result, each teacher and each department gets points on the base of which they get support and other stimulations. This creates a competition environment and contributes to the increasing the scientific performance on the university.

As a result Azerbaijan University demonstrates a stable performance in research and is one of the leading universities in Azerbaijan. In last 5 years the H-index of AU increased from 2 to 26, the number of the papers in Web of Science indexed journals from 15 to 337. By the Scimago 2022 and 2023 reports AU is the second university in Azerbaijan

<https://www.scimagoir.com/rankings.php?sector=Higher+educ.&year=2016&country=AZE>

<https://www.scimagoir.com/rankings.php?sector=Higher+educ.&country=AZE>

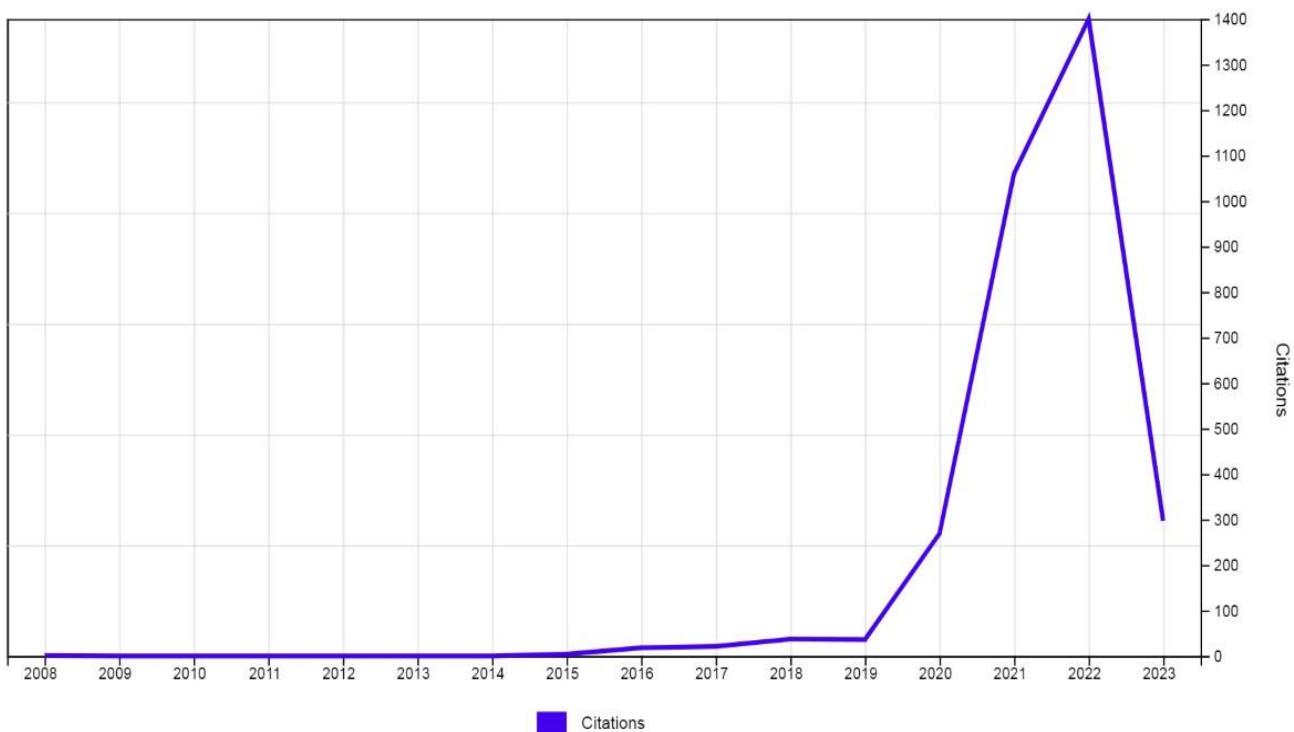
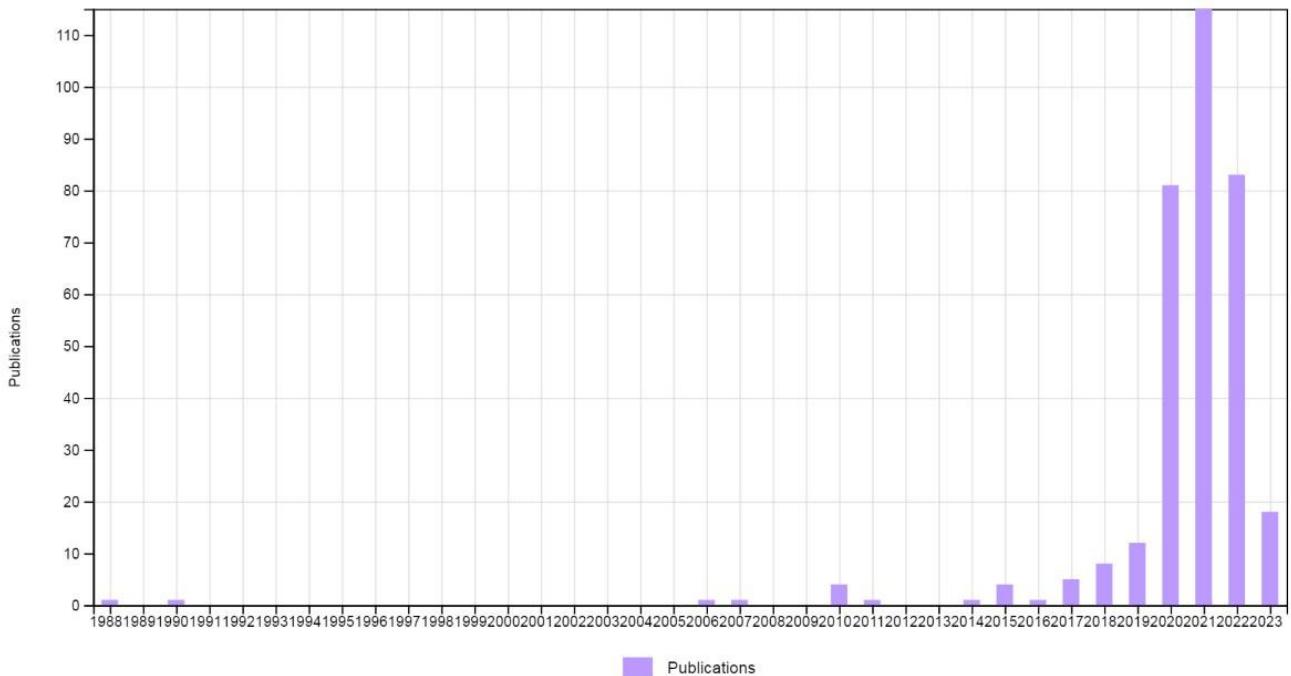
In 2022 the “Social Works” got the maximum points and was the first among the departments. In last 2 years the teachers of this department jointly with the bachelor and master students published 5 papers in the Web of Science indexed journals, a chapter in the book published by Springer, 3 short communications in the frame of the international project, participated in a number of international conferences and workshops.

Currently, the number of articles in the Web of Science database is 337

The number of references to these articles is 3143. h-index - 26

According to the results of 2023:

AU is the 3rd in the number of articles and 2nd in the number of references.



Strikeplagiarism (www.strikeplagiarism.com) plagiarism software is used at Azerbaijan University. The program is used by the Master's Doctorate department and the Science department. The Master's Department examines articles and dissertations of master's and doctoral students, and the Science Department examines articles included in scientific journals and theses presented at our scientific conferences. During the year, training is held to inform the masters and traps about plagiarism.

During the year, about 200 scientific articles, and about 500 scientific theses are checked in the plagiarism program.

Scientific-research works at the university are carried out in several stages. The university's cooperation with the partner university covers both education and scientific research. Our employees also conduct joint research with the National Academy of Sciences and its basic research institutes, universities, scientists and researchers of foreign countries. The tables reflecting the results of the scientific-research works conducted by the professor -teaching staff and employees are mentioned in the appendix.

The research work of the research group of the department of organization of social work was published by the prestigious Springer publishing house.



Another positive result of the work carried out in the direction of expanding international scientific cooperation at Azerbaijan University was achieved. The impact of the Covid-19 pandemic on European countries and edited by renowned professors Louise Dalingwater (Sorbonne University, France), Vanessa Boullet (Lorraine University, France), Iside Costantini (Sorbonne University, France) and Paul Gibbs (Middlesex University, England) Chapter 8 of the book *Unequal Costs of Covid-19 on Well-being in Europe* (Human Well-Being Research and Policy Making) Tunzala Verdiyeva, Ph.D. in pedagogy, Head of the Department of Social Work Organization of Azerbaijan University, Aygun Muradli, teacher of the department, Foreign Languages dedicated to the scientific research of Nargiz Huseynova, teacher of the department, "Impact of the Covid-19 pandemic on the well-being of children with disabilities and their parents in Azerbaijan".

In the study, the situation of children with disabilities during the Covid-19 pandemic, the impact and analysis of the pandemic on children with disabilities and their parents, the decision of the Cabinet of Ministers of the Republic of Azerbaijan regarding persons with disabilities in the fight against the pandemic, the Ministry of Labor and Social Protection of the Republic of Azerbaijan, Sustainable and Operative Social Security Agency (DOST), Social Services Agency, a number of non-governmental organizations operating in the country - Joint Aid to Azerbaijan (UAFA), United Nations Children's Fund (UNICEF), Joint and Healthy Public Union and similar organizations during this period. , as well as expert, parent interviews and opinions were reflected.

The book published by Springer, one of the world's most prestigious scientific publishers, is currently on sale on Amazon, one of the world's largest online shopping platforms.

https://www.amazon.com/Unequal-Covid-19-Well-being-Well-Being-Research/dp/3031144244/ref=sr_1_1?crid=2F4JHW1PPSEQJ&keywords=the+Unequal+Well-being+Costs+of+Covid-19+in+Europe&qid=1658659666&s=books&sprefix=the+unequal+wellbeing+costs+of+covid-19+in+europe%2Cstripbooks-intl-ship%2C428&sr=1-1

Strong sides

- Constant development in learning. On-going process of scientific research. Cooperation of teachers and students in research doing.

Recommendations:

- Providing support and trainings for teachers who are teaching specialized courses

STANDARD 6. LEARNING RESOURCES AND STUDENT SUPPORT

Young Researchers : Active students studying social work are interested in scientific research and enthusiastically participate in scientific events. They participate in the scientific exchange and give reports at scientific conferences. In addition, young researchers organize purely student conferences. In this work, they are guided and assisted by the Faculty Student Scientific Society.

Based on the agreements concluded with the educational and scientific institutions of foreign countries, a group of undergraduates, graduate students, professors and teachers of the university continuously participate in international scientific conferences and other events held in the field of education, experience, scientific cooperation every year .

Information about the research work conducted by Young Researchers in connection with the COVID-19 pandemic

on some of the dire issues facing our planet at a global level involving multiple countries - COVID-19 together with students from a number of countries, they will write a one-page summary by examining the consequences of the Covid-19 pandemic in their countries.

SCRIPS is a virtual student information exchange platform for collaborative online international learning. Through SCRIPS, students connect with their peers in other countries to discuss complex global issues and learn about a common global problem shared for solutions. Students use a range of expert opinions from different fields in their area to gain different perspectives on solutions to the complex problem at hand. Encouraging students to engage in global research collaboration will create cultural understanding, communication skills, a new generation of knowledge, and open up opportunities to explore new frontiers in international multilateral cooperation – universally sharing knowledge, greatly enhancing the ability to solve complex problems, benefiting everyone.

2020 SCRIPS Activities

The objectives of the study are:

Identifying factors affecting COVID-19 and their relationships.

Exploring the complexity of COVID-19.

To examine the devastating impact of COVID-19 on the social, health and economic well-being of partner countries.

Countries collaborating through Transdisciplinary Global Research Teams - students and advisors - are:

Azerbaijan (student advisor: Dr. Paul Gibbs)

Brazil (student advisor: Dr. Cristiane Chaves Gattaz)

Canada (assistant: Dr. Peter Whitehouse)

Georgia (student advisor: Dr. Paul Gibbs)

Hungary (Student advisor: Dr. Baracska Zoltán)

Mexico (student advisor: Dr. Claudia hernandez)

Portugal (student advisor: Dr. Paulo Nuno Martins)

Romania (student advisor: Dr. Vistrian Maties)

Russia (student advisor: Dr. Vladimir Mokiy)

Turkey (student advisor: Dr. Esin O. Isık)

England (student advisor: Dr. Paul Gibbs)

USA (student advisor: Dr. Atila Ertaş)

The first meeting related to the study was held on November 12, 2020 at 9:00 a.m. Texas time, titled "Complexity of COVID-19: Interdisciplinary Responses." Seminar project coordinator Dr. Atila Ertaş and invited guest speaker Dr. Conducted by Roderick J. Lawrence. A number of nuances related to the topic at the seminar Dr. Illustrated by Roderick J. Lawrence.

Dr. Roderick Lawrence graduated with first class honors from the Faculty of Architecture and Urban Planning at the University of Adelaide (Australia). He holds a master's degree from Cambridge University (England) and a PhD from Ecole Polytechnique Fédérale, Lausanne, (Switzerland). In 1999, he was promoted to the position of Professor at the Faculty of Economics and Social Sciences of the University of Geneva, and from October 2015, he was promoted to the position of Honorary Professor. He was also an honorary adjunct professor at the University of Adelaide (2017-2020) and an adjunct professor at the Institute of Environment

and Development (LESTARI) at the National University of Malaysia (UKM). In 2014-2016, he was a visiting professor at the Institute of Global Health at the United Nations University (UNU-IIGH). Until 2003, he was the director of the Certificate of Advanced Studies in Sustainable Development at the University of Geneva. Director of the Global Environmental Policy Program (GEPP) between 2016 and 2010-2016, invited professor at the Doctoral School of Disciplinary and Disciplinary Studies of Swiss Universities since 2017.

Our students, who will participate in this SCRIPS project of the country and the University of Azerbaijan, will investigate the areas affected by Covid-19 in our country.

They, Aygün Gurbanova, who is studying for a doctorate in social work, the impact of the Covid-19 pandemic on domestic violence;

Aygün Muradli, who is studying for a master's degree in social work in various fields of life , the impact of the pandemic on the lives of people with thalassemia;

Lala Huseynli, who has a bachelor's degree in social work, will conduct her research with her articles entitled "Effect of quarantine rules on people over 65 years of age on their social-psychological condition".

The purpose was to show the cooperation of three levels of students in doing research.

A d/Surnam e	Faculty	Group /Course	Subject	E-mail address / Telephone number
Aygun Gurbanova	Social work specialty (doctorate)	6314.01	Impact of the Covid-19 pandemic on domestic violence	aygun.gurbanova@student.au.edu.az (+994) 50 596 75 36
Aygun Muradli	Social Work/Social Work in Different Fields of Life Activities (Master's)	197805S/I	The impact of the Covid-19 pandemic on the lives of people with thalassemia	aygun.muradli@student.au.edu.az (+994) 50 377 99 75

Lala Huseynli	Faculty of Humanities, Department of Organization of Social Work. Specialization: social work (bachelor IV year)	173813A/I V	The impact of the Covid-19 lockdown rules on the socio- psychological condition of the people over 65	lala.huseynova@student.au.edu.az (+994) 99 843 53 23
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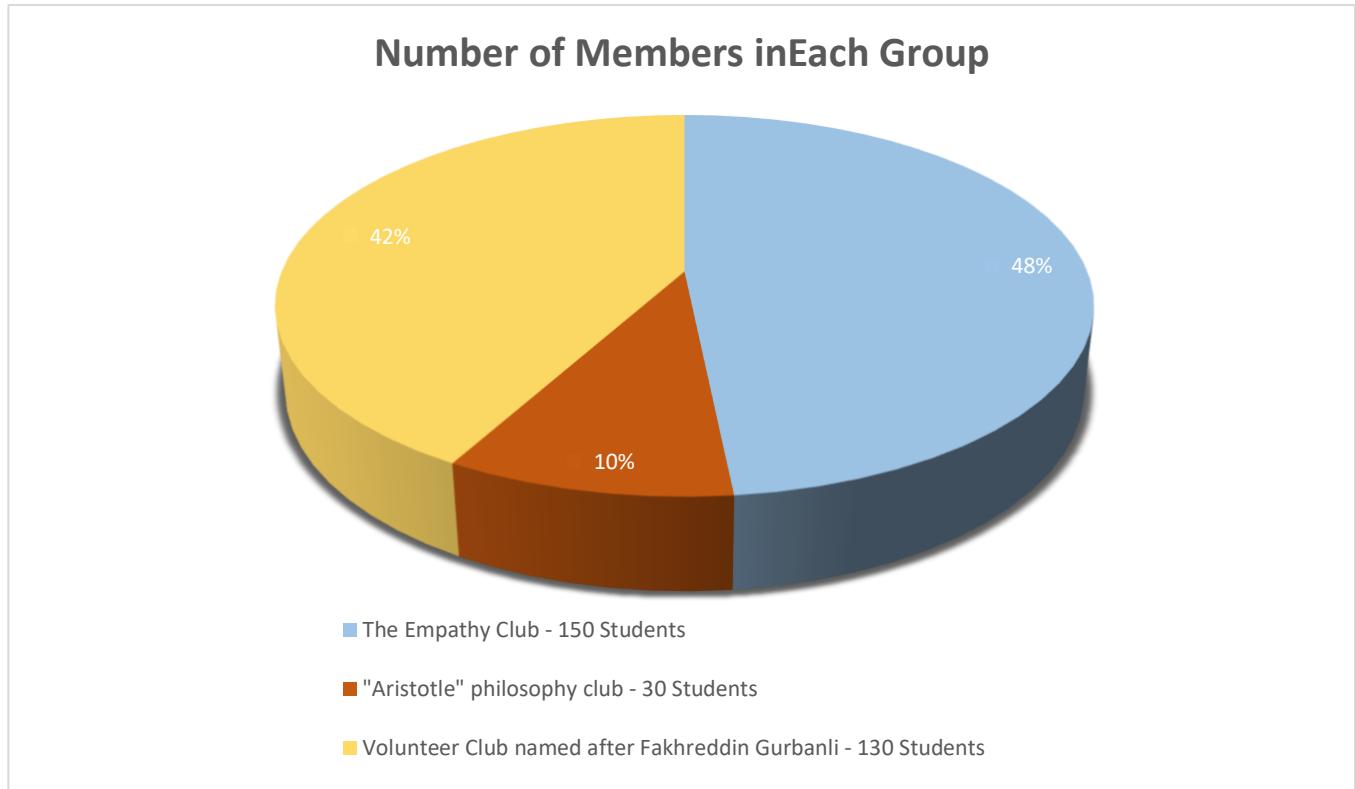
The professors and teaching staff participating in the program have accounts in scientific databases. References to regularly updated scientific research also speak to the success of the program and our staff.

Organization of educational work

- Implementation of work towards solving social problems (psychological meetings, counseling) ;
- Conducting educational work among students (trainings and orientations) ;
- Effective organization of students' free time (events, exercises outside the auditorium - films, book discussions);
- Ensuring the rights of students (familiarizing the rules and conducting continuous verbal inquiries);
- Ensuring the participation of talented and creative students in competitions, Olympiads, exhibitions, festivals held inside and outside the Republic;
- Implementation of preventive measures against drug addiction, alcoholism, crime, immorality and other negative trends among students;
- Organization of competitions, seminars, festivals, forums, meetings, exhibitions, charity actions, round tables, scientific conferences, training courses, mass propaganda companies, discussion clubs, discussions, scientific symposia, meetings with eminent persons with the participation of students;
- Organization of various trainings for the purpose of conveying information about events related to students and young people, as well as events occurring in the social-political, socio-economic and cultural life of the republic;

- Organization of associations, studios, clubs, courses, services to ensure students' interests and inclinations, intellectual development (3 clubs operate) ;
- Submitting issues to the Scientific Council for studying students' problems and making appropriate decisions;
- Obtaining information from the relevant faculty about the number of students studying, their attendance, discipline;
- Carrying out other tasks not prohibited by the legislation, the University Student Youth Organization organizes a series of events with students related to historical days, anniversaries, meeting nights, creativity contests, debates, round tables and other events throughout the year.

Clubs under the Department of Social Work Organization



The Empathy Club

Empathy Club (hereinafter "Club") is a group of common interests and involvement of young people in social activities, working with vulnerable and risk groups of the society,

conducting educational trainings and events. The club is based on the principles of uniting, teaching, succession and development.

The main goal of the club increasing the number of healthy young people in society, preparing various educational training and events, establishing direct contact with risk groups and other vulnerable groups of society and working with them, ensuring integration into society.

The main tasks of the club are: educating the vulnerable groups of society, training trainers in the social field, supporting the integration of vulnerable groups into society, publishing methodical materials on the discussed topics and the results of the work done, creating and developing a base for future development, providing social care to people in need. introduce.

Social network addresses of the Empathy Club are as follows:

1. https://instagram.com/empatiya_klub?igshid=YmMyMTA2M2Y=
2. <https://www.facebook.com/empatiya.klub?mibextid=ZbWKwL>

Awareness events organized by the Empathy Club are as follows:

1. "Drug addiction and AIDS" topic

https://www.au.edu.az/az/news/azerbaycan_universitetinde_narkotik_asiligi_ve_qics_tedbir_kecirilib/?highlight=empatiya%20klub

2. I choose my future

https://www.au.edu.az/az/news/men-oz-geleceyimi-secirem-movzusunda-tedbir_kecirilib/?highlight=empatiya%20klub

3. The white road to death

https://www.au.edu.az/az/news/olume-geden-beyaz-yol-adli-tedbir_kecirilib/?highlight=empatiya%20klub

4. World Hemophilia Day

https://www.au.edu.az/az/news/dunya-hemofiliya-gunune-hesr-olunmus-maariflendirme_tedbiri-kecirilib/?highlight=empatiya%20klub

5. General life activities of visually impaired persons

<https://www.au.edu.az/az/news/beynelxalq-gozden-elilliyi-olan-shexsler-gunu-munasibetiletedbir-kecirilib/?highlight=empatiya%20klub>

6. Youth human rights and gender equality

<https://www.au.edu.az/az/news/magistrantlarizm-bulbul-adina-orta-ikhtisas-mektebinde-telim-kecib/?highlight=empatiya%20klub>

"Aristotle" philosophy club

"Aristotle" philosophy club Azerbaijan University offers its students to discuss and study interesting, vital and actual topics. The philosophy club is intended for all students of the university, and even representatives of other educational institutions can join the open discussions.

Goals and tasks: formation of thinking ability based on logical thinking; development of cognitive interests, intellectual and creative abilities in the process of studying philosophy, historical facts and independent acquisition of new knowledge ; formation of the ability to apply philosophical knowledge to explain past and present events, to independently obtain and evaluate new information about what is happening in modern life; involvement of students in the exchange of information in discussions about various topics; developing the spirit of cooperation among students in the process of performing joint tasks; use the acquired knowledge to solve practical, life problems; to help students better prepare for the philosophy exam.

Social network addresses of "Aristotle" philosophy club are as follows:

<https://instagram.com/aristotel.felsefe.klubu?igshid=YmMyMTA2M2Y=>

Volunteer Club named after Fakhreddin Gurbanli

The Volunteers Club named after Martyr Social Worker Fakhreddin Gurbanli operates within the Department of Organization of Social Work. The club was established in 2020 according to the Action Plan for the "Year of Volunteers" of Azerbaijan University.

The purpose of the club is to create conditions for the active participation of young students, to increase their practical knowledge, to support the discovery of their creative and innovative potential, to increase attention to the educational issues of students, as well as to organize the free time of young people more effectively, to encourage their personal development and future activities.

Within the framework of the club, trainings, information sessions, personal development-oriented voluntary events of various contents are held for student-volunteers.

Student-volunteers who want to join the club can apply for registration by visiting the appropriate link:

https://instagram.com/konullu_klub?igshid=YmMyMTA2M2Y=

Trainings for students

October 18, 2022 - event on "Prevention of gender-based sex selection in Azerbaijan". The guest of the event was Shahla Ismayil, the chairman of the Women's Society for Rational Development, the head of the gender block of the "Healthy Education - Healthy Nation" megaproject.

<https://www.au.edu.az/az/news/azerbaycanda-gender-esasli-cins-seciminin-qarsisininin-alinmasi-movzusunda-tedbir-kecirilib>

On January 12, 2023 - Tunzala Verdiyeva, head of the department of organization of social work, was trained.

The project "Organization of social work process in various situations" implemented with the financial support of the Youth Fund of the Republic of Azerbaijan started in January 2023. Within the framework of the project, the first training on "Organization of social work with persons with disabilities" was held by the head of the department of social work organization of Azerbaijan University. Tunzala Verdiyeva passed away. In the training, the participants were given extensive information about disability, forms of disability, degrees, statistics, models, early diagnosis, social work with disabled people, multidisciplinary team working with disabled people, inclusive education, stereotypes and stigmas against disabled people.

In the training, a role play on social work was held with the families of persons with disabilities. In the training, the participants prepared and presented group works on infrastructure and human relations barriers that affect the activities of persons with disabilities, and the role of social workers in social services provided to persons with disabilities. At the end of the training, certificates were presented to the participants.

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December 6, 2022 - Our teachers and students were guests of "Ireli" Public Union

Head of the Department of Organization of Social Work of Azerbaijan University, Doctor of Philosophy in Pedagogy Tunzala Verdiyeva, students who received master's education in the specialties of social work and youth work in various fields of life, and students who received bachelor's education in the specialties of social work and social-psychological service in education were the guests of "Ireli" Public Union. .

At the meeting, which consisted of several parts, first, the chairman of the board of the union, Sahin Rahmanli, informed the students about the activities of the union and the projects implemented. He said that the main goal of the organization he leads is to stimulate the project of every young person who can support the development of the state youth policy and participate in the formation of citizens who protect the state's interests. After the speech, there was a presentation on the activities of "Ireli" Public Union, and videos were also shown.

In the second part of the meeting, Abdullayev Aydin Elshan oghlu, who studied for a master's degree in youth work at Azerbaijan University, was introduced to the coordinators of higher education institutions of "Ireli" Public Union.

Later, training and group work on "Work with youth and non-formal education" was held.

Tunzale Verdiyeva highly appreciated the activities of Gunel Abbaszadeh, the head of the "Essentials of Social Work" educational program, which is currently running its third season under the organization of "Ireli" Public Union, and a graduate of Azerbaijan University in the field of youth work, and Sahin for the invitation and the interesting organization of the information tour. He thanked Rahmanli.

At the end, students' questions were answered and their suggestions were discussed.

[https://au.edu.az/az/news/muellim ve tebelerimiz ireli ib nin qonagi olublar](https://au.edu.az/az/news/muellim_ve_tebelerimiz_ireli_ib_nin_qonagi_olublar)

Trainings conducted by the students

November 10, 2022 - An event dedicated to November 10 - World Youth Day was held by the "Empathy" club operating under the Department of Social Work Organization of Azerbaijan University. The event was opened by Safar Mammadov, Dean of the Faculty of Humanities, who gave detailed information about the importance of the day.

Chairman of "Empathy" Club, Muhammad Alekbarov, said that the decision to celebrate this day was made by the world democratic youth federation at the conference held in London on November 10, 1945.

Cesur Madatzade, a 4th year student majoring in Social Work, gave information about the youth development policy in Azerbaijan.

In the end, "Empathy" Club Chairman Mahammad Alakbarov thanked everyone who participated in the event.

<https://www.facebook.com/DepartmentofSocialWorkAzerbaijanUniversity>

November 18, 2022 - "Empathy" club operating under the Department of Social Work Organization of Azerbaijan University held an info session on the occasion of November 20 - World Children's Rights Day

On November 20, 1959, the General Assembly adopted the Declaration of Children's Rights. The Convention on the Rights of the Child was adopted by the UN General Assembly on November 20, 1989 and entered into force in September 1990.

The Convention has been signed by 196 countries, making it the fastest and most widely accepted international human rights treaty in history. The Convention unites all types of children's human rights – civil, political, economic, social and cultural – in one document.

Article 41 of the Convention describes the respect and protection of the human rights of every child under the age of 18.

The Convention on the Rights of the Child is an agreement adopted by the United Nations, which guarantees the rights defined by the convention to children everywhere in the world.

The Convention defines the minimum standards necessary for the survival and development of children.

The Convention on the Rights of the Child is the first document in which the child is considered not only as a person in need of special protection, but as a subject in his own right. The Convention on the Rights of the Child is a legally binding instrument that binds parties to comply with its provisions and includes the right to monitor its implementation in states that have accepted and ratified it.

Each of the 54 articles of the Convention on the Rights of the Child deals with separate rights. Development rights, protection rights, participation rights, survival rights are covered here.

Developmental rights include children's rights to education, play and recreation, information and religion. Protection rights protect children from various violence, wars and exploitation of child labor, drug use. In addition to these, the Convention provides the right to free expression, active participation in society, to live and to meet the necessary requirements for this.

<https://www.facebook.com/photo/?fbid=145509891571212&set=a.127438576711677>

November 18, 2022 - "Empathy" club operating under the Department of Social Work Organization of Azerbaijan University held an info session on the occasion of November 18 - European Day for the Protection of Children from Sexual Exploitation and Sexual Violence

November 18 is the European Day for the Protection of Children from Sexual Exploitation and Sexual Violence. In 2008, Azerbaijan signed the Council of Europe Lanzarote Convention on the Protection of Children from Sexual Exploitation and Sexual Violence. On October 22, 2019, the Convention was ratified by the decision of the Milli Majlis and approved by the decree of the President of the country on October 31.

The objectives of the European Day for the Protection of Children from Sexual Exploitation and Sexual Violence:

- Educating the public about sexual exploitation and sexual violence of children and the need to prevent such cases;

- Facilitate an open discussion on the protection of children from sexual exploitation and sexual violence and help to prevent and eliminate the stigmatization of victims;
- Promote the ratification and implementation of the Lanzarote Convention

In most cases (70-85%), abuse and violence are committed by a person or persons the child knows and trusts, and causes lifelong damage to the child's physical and mental health. 90% of cases of sexual violence are not reported to the police.

Member States of the Council of Europe, civil societies, have the right to celebrate and organize a Europe Day for children and everyone who has a personal or professional relationship with them (parents, teachers, law enforcement agencies, sports coaches, non-governmental organizations, etc.) . Any action is possible in schools, such as lectures, discussions, screening of films on sexual violence against children, public statements and media events.

It is the duty of each of us to protect children from all types of violence and protect them in order for them to grow up healthy and have a successful future.

<https://www.facebook.com/photo/?fbid=144970538291814&set=a.127438576711677>

November 25, 2022 - "Empathy" club operating under the Department of Social Work Organization of Azerbaijan University held an info session on the occasion of November 25 International Day Against Violence against Women

The Convention on the Elimination of All Forms of Discrimination Against Women was adopted by the UN General Assembly in 1979 (CEDAW). However, the problem of violence against women and girls continues to exist globally. The General Assembly adopted resolution 48/104 to address this challenge and lay the groundwork for a world free of gender-based violence.

Since 1981, November 25 has been celebrated as a day of speech against gender-based violence. The Mirabal sisters, three political activists from the Dominican Republic who fought for a country free from the dictatorship that was brutally murdered in 1960 at the behest of former President Rafael Trujillo, are commemorated today.

The International Day for the Elimination of Violence against Women is celebrated to raise awareness of gender-based violence and to shed light on its physical, sexual and psychological manifestations.

Violence against women and girls (VAWG) is one of the most widespread, persistent and devastating human rights violations in our world today, largely underreported due to the impunity, silence, stigma and shame that surrounds it. In general, it manifests itself in physical, sexual, economic and psychological forms that include:

- intimate partner violence (beating, psychological violence, marital rape, femicide);
- sexual violence and harassment (rape, forced sexual acts, unwanted sexual advances, sexual violence against children, forced marriage, street harassment, stalking, cyber stalking);
- human trafficking (slavery, sexual exploitation);
- female genital circumcision;
- child marriage.

<https://www.facebook.com/photo/?fbid=146785248110343&set=a.127438576711677>

November 28, 2022 - Training on the importance of social work in the psychiatric field Elvin Abdullayev, who works as a social worker in the "Yeri Yeri" children's shelter, and the psychosocial support part of the "Solidarity Initiative for Health" project of the WHO, was trained at the initiative of the chairman of the "Empathy" club at Azerbaijan University, Mahammad Alakbarov. Speaking on the topic "The importance of social work in the field of psychiatry", the trainer gave detailed information about the clinical approach and complex approach, medical and social model, responsibilities of a social worker working in the field of psychiatry, biopsychosocial model, team building in the medical staff and the role of the social worker in the team.

<https://www.facebook.com/DepartmentofSocialWorkAzerbaijanUniversity>

December 02, 2022 -"Obstacles are to be overcome!" dedicated to "December 3 - International Day of Persons with Disabilities" by the "Empathy" club operating under the Department of Social Work Organization of Azerbaijan University. event was held. Safar

Mammadov, dean of the Faculty of Humanities, opened the event with an introduction and informed about the history and essence of the day, saying that it is traditionally held every year.

The event was moderated by the chairman of the club and the 4th year student of social work, Mahammad Alakbarov. He spoke about the barriers faced by people with disabilities in society and the steps that should be taken to overcome them.

Then, the head of the Department of Organization of Social Work, Tunzala Verdiyeva spoke and emphasized the indispensable role of social workers and social work specialty in the social and professional development of people with disabilities. The guest of the event, the head of the Department of Translation and Philology, Samira Mammadova, invited the students to become a part of the inclusive society. Sabina Khalilova, the teachers of the social work organization department, spoke about the "medical and social approach" to people with disabilities, and Nigar Shahhuseynbeyova noted the importance of organizing motivational training for people with disabilities.

At the end of the event, Khayala Abdullayeva, second-year student majoring in social-psychological service in education, motivator, spoke about the attention and care of the state to people with disabilities, and shared her success story with the participants of the event.

[https://au.edu.az/az/news/empatiya klubu beynelxalq elilliyi olan shexsler gununu qeyd edib](https://au.edu.az/az/news/empatiya_klubu_beynelxalq_elilliyi_olan_shexsler_gununu_qeyd_edib)

December 22, 2022 - The report meeting for the year 2022 of the "Empathy" club operating within the department of organization of social work at Azerbaijan University was held. At the meeting, the chairman of the club, Mahammad Alakbarov, a fourth-year student of the social work major, gave information about the trainings held by the club during the year. The chairman noted that the trainings are dedicated to topics relevant to social work students and are aimed at their professional development and increasing their social skills.

The first training held by the club in 2022 is dedicated to the topic "How to organize motivation". The moderator of the training was the chairman of the club, Mahammad Alakbarov. Later, the facilitators of the club presented "General information about

"volunteering" by Nazrin Rzayeva, "Understanding of Leadership" by Cesur Madatzade, "Psychosocial assistance during psychological trauma of the personality" by Solmaz Abbasli, "Body language and human psychology" by Gulay Alkhanli, "Body language and human psychology" by Mehriban Rizayeva. Mental health", "CV compilation rules" by Madina Rahimova, "Social work in the field of psychiatry" by Elvin Abdullayev, who works as a social worker in the World Health Organization's "Solidarity Initiative for Health" project, were organized. The last training had the purpose of motivation. Emin Mammadov's training "Take One Step!" was about.

Mahammad Alakbarov noted that he believes that the club will be productive in the next period of activity and wished success to the newly elected chairman.

https://www.au.edu.az/az/news/empatiya_klubunun_illik_hesabat_iclasi_kecirilib_2022

December 28, 2022 - The General Anti-Narcotics Department of the Ministry of Internal Affairs of the Republic of Azerbaijan held an educational event for the students of Azerbaijan University on the topic "Fighting against the illegal circulation of narcotic drugs, psychotropic substances and drug addiction". The lecturer of the event was Bakhtiyar Abbaszadeh, an employee of the department, police captain.

Tünzala Verdiyeva, head of the department of organization of social work, introduced the guest to the students and said that drug addiction, which is one of the main problems that worries the world today, has not escaped Azerbaijan either. The fight against drug addiction should not be the duty of state institutions only, all members of society, especially young people, should join this fight.

The teacher of the department, Firuza Huseynova, who teaches the subject "Social work with drug users and alcohol addicts", touched on the importance of prevention and education in the fight against illegal drug trafficking.

Police Captain Bakhtiyar Abbaszadeh, the representative of the General Anti-Narcotics Department, spoke extensively about drug addiction and its consequences for the state, society and individual, as well as the problems faced by drug users. Emphasizing that drugs are the

most dangerous substance that creates addiction, Bakhtiyar Abbaszade called on the youth to stay away from such substances and external influences that lead people to destruction.

The guest informed the participants about the work done, the implemented project and educational measures within the framework of the "2019-2024 State Program on Illegal Trafficking of Narcotic Drugs, Psychotropic Substances and Their Precursors and Combating Drug Addiction", approved by the order of the President of the Republic of Azerbaijan. Bakhtiyar Abbaszade said that there is a serious and determined fight against illegal drug trafficking and drug addiction in Azerbaijan.

At the end, students' questions about the topic were answered.

https://www.au.edu.az/az/news/bas_narkotiklerle_mubarize_idaresi_maariflendirici_tedbir_kecirib

February 1, 2023 - Chairman of the "Empathy" club operating within the department of social work organization, our 4th year student studying social work, Mahammad Alekbarov, was awarded the Honorary Decree of the Executive Power of Nasimi district at the festive event of the youth of Nasimi district called "A great leader is forever in the heart of youth". awarded with In the event organized on the occasion of February 2 - Youth Day, in which Asif Askerov, the Head of the Executive Power of Nasimi district, took part, the social and political life of the district, education, sports, science, culture, etc. Awards were presented to 43 young people who distinguished themselves in 8 nominations in their fields.

<https://www.facebook.com/DepartmentofSocialWorkAzerbaijanUniversity>

Strong sides {

- Providing space, resources and enough environment for portraying the abilities of the students. Having no discrimination.
- Motivating vulnerable and risk group people.

Recommendations: {

- Systematically organization of clubs and trainings.
- Providing with enough data.

STANDARD 7. INFORMATION MANAGEMENT

AU uses Microsoft Office programs extensively in his daily work life. Every administrative and academic staff of the university, including students has a corporal account. Through this account, university students can use various online services. So, electronic library portal, platform, etc. services are only available through Microsoft 365 accounts. Fileserver, which is a local network, is used to transfer large volumes of data.

Since 2015, the Microsoft Teams platform has been widely used, and during the pandemic, classes were conducted on this platform. Currently, some classes and meetings are held outside the auditorium. HEI also has a Zoom account.

The contract about the electronic university was signed on 15 August, 2022. It was assumed to finish the process in a year. However, it was finished before the schedule. It started to operate since the first term of 2022-2023 academic year. It started as a pilot project and there were some technical faults which were eliminated in the beginning of the fall semester. The server is in Germany and it gives a year support. All the data about the teacher and student is presented in the electronic university. Teachers' accounts show their personal information, working load, timetable, scientific activity, link to outlook, news and so on). Students' accounts presents information on timetable, tuition fee, points for classwork, projects and exams, news and announcements). The students can directly appeal to the dean and rector via electronic university. The application of the electronic university will be ready till the end of April, 2023. It will be available both for teachers and students.

On the other side electronic university will be used for operation of the documents. All the documents will be loaded to it and it will show the process of the documentation. After each step it needs a confirmation to go to the next step.

AU OFFICE is responsible for requests and complaints of the students.
office@au.edu.az

Information about the alumni was presented in the webpage of the university. It portrays the data till 2019. Due to pandemic we had some difficulties to conclude the list. Currently, we are working on the improvement. The Career Center is working on the platform for alumni.

<https://www.au.edu.az/az/alumni/list>

Information about the scientific library

The Scientific Library of Azerbaijan University is one of the leading structural units of the University, it is a center for the dissemination of spiritual and intellectual relations that provides educational, scientific, methodical literature and information materials and promotes the teaching-learning and scientific research process.

Library fund. Azerbaijan University has a rich library covering all fields of science. The library has a service department and a reading room. The main source of teaching and teaching-methodical information is the library fund with 26,316 storage units, which is regularly updated. There are 2,802 Azerbaijani, 1,865 foreign, and 7,472 Russian books in the fund.

The library has books in Azerbaijani, Russian and foreign languages related to social work and related fields. Among these literatures, 344 books related to social work are in Azerbaijani language, 64 books are in English and 70 books are in Russian, and 75 books are related to social work, which means 15% of the fund.

In the last 5 years, 2,625 books have been added to the library fund. New books come mainly from the following sources:

1. At the expense of funds allocated by the University
2. Books donated by authors
3. Ministry of Foreign Affairs
4. Chamber of auditors
5. ANAS
6. BP company.
7. From other organizations

In the general reading room - books in Azerbaijani, Russian and foreign languages are ordered. In addition, professors and students comfortably use the computers located in the library.

Each student is treated individually, assistance is provided in choosing the appropriate literature for the given topics.

In addition, students with disabilities try to create a barrier-free environment in the reading room along with other students, and they are treated individually.

In some cases, despite the 5-day work schedule, we also work on Saturday during semester exams. About 50 students use the library every day.

The library has photocopiers and scanners.

Readers' use of the library according to statistics:

2020 (pandemic period) - 605 readers,

1730 readers in 2021,

2125 readers in 2022.

The library uses the full set of the latest version of the IRBIS Library Automation System (IRBIS 64+). It is possible to access the electronic library from anywhere in the world via the Internet. Students can conveniently use digital library services wherever they are.

All administrative staff, including professors and teachers, masters and students joined the library of the university. Each reader who is a member is given a login password to use Electronic library services

The system also has a section for placing scientific articles, dissertations, abstracts.

Periodical publications included in the fund: Ipek yolu, Chaglayan magazines are registered in the system and bibliographic descriptions of the most important materials are included in the electronic catalog.

The e-library has PDFs of some of the books in the library collection.

In recent years, a lot of work has been done in the direction of enriching the library fund of the university and establishing the library work according to the current requirements.

The strategic directions of library stock completion have been determined. Today, in order to meet the needs of students and teaching staff for the library, the library fund is updated periodically based on the orders of the relevant departments, and other University libraries, periodicals, and Internet resources are widely used on the basis of exchange.

In addition, since 2018, Azerbaijan University has subscribed to EBSCO, the world's largest online database of international scientific research and publications, and the faculty and staff of the higher education institution, students, masters and doctoral students can freely use the database. EBSCO is the largest aggregator of scholarly resources from leading publishers.

In total, 14,145 magazines, 2,500 books, 40 international and 389 regional newspapers, 1,500 open records, 9,000 magazines are paid, and other magazines have been opened for our additional use as a gesture.

EBSCO has about 1000 social work journals and periodicals, 250 books and 880 academic journals, which are in constant use. Within the framework of cooperation with EIFL.net Consortium ("Electronic information for Libraries") offered by EBSCO editors, Az.KİK organizes the provision of literature suitable for educational and scientific fields to member organizations, the creation of digital archives in relevant libraries, 8516 of which are reviewed by the University during the subscription period. 11,000 magazines; including social, humanitarian, computer sciences, engineering (oil, gas, etc.), physics, chemistry, transportation, social work, etc. more than 2700 books and brochures, 510 newspapers, etc. from the database of magazines in such fields. provides the opportunity to use sources in electronic form

Services of the EIFL.net international consortium:

Oxford University - Academic.oup.com/journals/pages/librarians- 135 journals

Cambridge University – Cambridge International Law Journal

IOP – journals, iopscience.org/jpc, books – physicsworlddiscovery.org-100 journals

Royal Society Publications -119 journals

Electronic library of the International Monetary Fund, www.elibrary.imf.org to start using this valuable resource

Directory of Open Access Books (DOAB)

Directory of Open Access Journals (DOAJ) Open Access Publishing in European Networks (OAPEN)

It is possible to access the resources of various publishing houses on a regular basis and they are provided free of charge for a certain period of time (1, 3, 6 months):

China National Knowledge Infrastructure database

More than 10,000 books published in 250 publishing houses in Turkey

Hiperkitab - free trial

European books - free trial

eBook Collections

Oxford University Press

Emerald publishing resources

At present, 13 magazines related to social work have been put into use from the resources of Emerald publishing house.

CAREER OPPORTUNITIES

in order to ensure students' acquaintance with production enterprises, to organize field classes, to conduct production experience in suitable social service centers and international and local non-governmental organizations.

MEMORANDA

Memoranda are signed for cooperation of the university with some organizations. The main purpose is providing learning environment for the students on the field and make them to be recognized by the labour market.

A memorandum was signed between Azerbaijan University and Social Services Agency.

https://www.au.edu.az/az/news/azerbaycan_universiteti_ile_sosial_xidmetler_agentliyi_memo_randum_imzalayib

A memorandum of cooperation was signed between Azerbaijan University and the Social Services Agency under the Ministry of Labor and Social Protection of the Population. The

memorandum was signed by Saadat Aliyeva, Rector of Azerbaijan University, and Vugar Behbudov, Chairman of the Agency's Management Board.

The Social Services Agency under the Ministry of Labor and Social Protection of the Republic of Azerbaijan is responsible for providing social services to persons (families) in need of social services in the forms and types determined by the Law of the Republic of Azerbaijan "On Social Services", improving their social protection and well-being, as well as adoption. is a public legal entity operating in the field of implementation of state policy and regulation.

In the memorandum, trainings for university students by the agency; production and scientific-research experience programs in relevant fields at the agency for students of the university; the organization of scientific events and lectures at the international and national level , creation of conditions for the agency to take advantage of the university's teaching-innovation infrastructure, participation in training programs organized for students at the university, and similar directions of cooperation were reflected.

1. Azerbaijan University signed a memorandum with "JOY" Child Development Center.
https://www.au.edu.az/az/news/azerbaycan_universiteti_ve_joy_merkezi_memorandum_imzalayib

A memorandum on cooperation was signed between Azerbaijan University and "JOY" Child Development Center (JOY Center for Child Development). The purpose of the memorandum is the development of scientific-practical relations in the field of social service, as well as the establishment of cooperation relations in the field of science and education that meet the requirements of the modern era and serve general public interests.

Within the framework of the memorandum, in order to provide information in a practical direction in the field of social service and social rehabilitation of persons with disabilities, "Active learning", "Speech in children" for the students of Azerbaijan University studying Social work, Social-psychological service in education, social work in various fields of life and work with youth development" organization of trainings on "Images and symbols" and other

similar topics, as well as organization of production and scientific-research experience programs for students in relevant fields at the JOY center.

The parties will cooperate in such directions as organizing local and international conferences and educational events, preparing and implementing social projects, and the center's employees will be able to use the educational and innovation infrastructure of Azerbaijan University.

2. Azerbaijan University signed a memorandum with "Hopeful Future" Public Union.

https://www.au.edu.az/az/news/azerbaycan_universiteti_umidli_gelecek_ictimai_birliyi_ile_emekdasliq_edecək

The number of local partners of Azerbaijan University is increasing. The next cooperation memorandum was signed with Umidli Future Social Initiatives Public Union. Issues such as the development of scientific-practical relations in the field of social service, as well as the establishment of cooperative relations that meet the requirements of the modern era in the field of science and education in this direction and serve general public interests are reflected in the memorandum.

Within the framework of the memorandum, social service, activities of the Azerbaijan Children's Hotline, especially in the field of social rehabilitation of minors who have been victims of violence, victims of crime and commit crimes, in order to provide information in a practical direction by the social service centers of the university Social work, social-psychological service in education, Life organization of trainings for students studying social work and youth work specialties in various fields of activity is planned.

The parties will also cooperate in the organization of industrial and scientific-research experience programs in the relevant fields, as well as relevant trainings for the students of the university studying at the bachelor's, master's and doctoral levels.

In the memorandum, the directions of cooperation such as the organization of scientific events and lectures such as conferences, seminars, symposiums on social work at the international and national level, and the development and implementation of joint social projects are also reflected.

In addition, the parties will cooperate in social services in other areas that are of interest to both parties and are of public importance.

3. A memorandum was signed between Azerbaijan University "Social support for persons with disabilities" Public Union.

https://www.au.edu.az/az/news/azerbaycan_universiteti_ve_elilliyi_olan_shexlere_destek_ib_memorandum_imzalayib

A memorandum on cooperation was signed between Azerbaijan University and "Social support for persons with disabilities" Public Union. Development of scientific-practical relations in the field of social service, as well as the establishment of cooperation relations that meet the requirements of the modern era and serve general public interests in the field of science and education in this direction are reflected in the memorandum.

Within the framework of the memorandum, in order to provide information in the field of organizing social service and integration of people with disabilities into society, the Public Union plans to organize trainings for students of Azerbaijan University studying Social Work, Social-Psychological Service in Education, Social Work and Youth Work in various fields of life activities.

The parties are in the direction of organizing production and scientific-research experience programs in the relevant fields, relevant professional development training for the students of the university who are studying Social work, social-psychological service in education, social work and youth work in various fields of life activities at the bachelor's, master's and doctoral levels. will also cooperate.

In the memorandum, the directions of cooperation such as the organization of scientific events and lectures such as conferences, seminars, symposiums on social work at the international and national level, and the development and implementation of joint social projects are also reflected.

In addition, the parties will cooperate in social services in other areas that are of interest to both parties and are of public importance.

AU signed a memorandum with the Social Rights Research Public Union.

https://www.au.edu.az/az/news/azerbaycan_universiteti_sosial_huquqlarin_arasdirilmasi_icti_mai_birliyi_ile_emekdasliq_ederek

Azerbaijan University has signed a memorandum of cooperation with the Social Rights Research Public Union. In the memorandum, the development of scientific-practical relations in the field of social service, as well as the establishment of cooperative relations that meet the requirements of the modern era and serve general public interests in the field of science and education in this direction are reflected in the memorandum.

According to the memorandum, the organization of relevant trainings, production and scientific-research experience programs, trainings in order to provide information in a practical direction for the students of the university studying Social work, social-psychological service in education, social work and youth work in various fields of life activity is envisaged by the union. .

Within the framework of the memorandum, the parties agreed to organize scientific events and lectures such as conferences, seminars, symposiums on social work at the international and national level, to develop and implement joint social projects, and in other directions and areas of social importance that are of interest to both parties in the field of social services. they will cooperate.

JOBS FOR SOCIAL WORK GRADUATES

1. Ministry of Labor and Social Protection of the Population of the Republic of Azerbaijan
2. Ministry of Science and Education of the Republic of Azerbaijan
3. The Ministry of Health of the Republic of Azerbaijan
4. Social Services Agency under the Ministry of Labor and Social Protection of the Population of the Republic of Azerbaijan
5. State Labor Inspection Service under the Ministry of Labor and Social Protection of the Population
6. Sustainable and Operative Social Security Agency (DOST) under the Ministry of Labor and Social Protection of the Population of the Republic of Azerbaijan

7. State Social Protection Fund (DSMF) under the Ministry of Labor and Social Protection of the Population of the Republic of Azerbaijan
8. State Employment Agency under the Ministry of Labor and Social Protection of the Republic of Azerbaijan
9. State Medical-Social Expertise and Rehabilitation Agency under the Ministry of Labor and Social Protection of the Population of the Republic of Azerbaijan
10. DOST Work Center under the Ministry of Labor and Social Protection of the Republic of Azerbaijan
11. DOST Digital Innovation Center under the Ministry of Labor and Social Protection of the Population of the Republic of Azerbaijan
12. DOST Infrastructure Center under the Ministry of Labor and Social Protection of the Republic of Azerbaijan
13. National Observatory on Labor Market and Social Protection Issues under the Ministry of Labor and Social Protection of the Population of the Republic of Azerbaijan
14. "Social Support Center" under the Ministry of Labor and Social Protection of the Republic of Azerbaijan
15. State Committee on Family, Women and Children's Problems of the Republic of Azerbaijan
16. Center for Social Studies (STM)
17. Azerbaijan Republic Boccia Sports Federation
18. "School Friend" project
19. UNICEF - United Nations Children's Fund
20. Hopeful Future Social Initiatives Public Association
21. Joint Assistance Organization for Azerbaijan (UAFA)
22. "SOS Children's Villages - Azerbaijan" Association (Khatai branch)
23. "SOS Children's Villages - Azerbaijan" Association (Ganja branch)
24. Public Union of social support for persons with disabilities
25. Social Rights Research Public Association
26. "Ireli" Public Union
27. "UBUNTU-Social Work Association" initiative group

28.Universities

29.Colleges

30.Social Services Agency under the Ministry of Labor and Social Protection of the Population of the Republic of Azerbaijan, social service institution for children with disabilities number 1

31.Social Services Agency under the Ministry of Labor and Social Protection of the Republic of Azerbaijan, psychoneurological social service institution No. 1

32.Social Services Agency under the Ministry of Labor and Social Protection of the Republic of Azerbaijan, Center for Vocational Rehabilitation of Persons with Disabilities

33.Social Services Agency under the Ministry of Labor and Social Protection of the Republic of Azerbaijan, Social service institution for the elderly

Strong sides

- Organizing and monitoring of the class performances and document circulation via e-university.

Recommendations:

- Developing the career center and alumni data platform. Larger reading room, better facilities for students with disabilities and updating of computers.

STANDARD 8. PUBLIC INFORMATION

The Department of Public Relations operates with the aim of wide coverage of the University's activities and improvement of relations with the public. The department has a 5-year strategic development plan and action plan.

Azerbaijan University uses the official website of the University to deliver information to the public. All information about the university is reflected in two languages - Azerbaijani and English.

<https://www.au.edu.az/en/>

In addition, announcements, events and information reflecting the activities of the university are also shared on social media pages. The state of accurate, up-to-date and regular updating of information on the ATM's official website is under constant control. On the site, the innovations happening at the university are accurately and promptly covered, information of interest to employees, students and the educational community is regularly published. The site also

contains up-to-date information about all structures and employees, as well as contact information.

Other communication methods are used to inform the public of ATM. In addition to the official website, other communication methods are used extensively at AU to inform the public and provide effective feedback. Here, regular cooperation with leading mass media, active and effective use of social networks, and publication of a magazine are essential.

<https://www.au.edu.az/en/events/>

<https://www.au.edu.az/en/news/?show=2023>

Since 2017, "Chaglayan" magazine has been published once every 6 months. Here, in addition to the activities of the university, articles about graduates are reflected in a new style and design in color print and electronic form. The activity of student clubs that are active in social work is also reflected. 10 editions of the magazine are already available.

<https://www.au.edu.az/en/research/jurnallar>

In 2021, a commemorative book reflecting the 30th anniversary of Azerbaijan University was prepared and published.

Information about weekly events is sent through the university's internal corporate email.

Social networks

<https://twitter.com/AzerbaijanUnv>

<https://www.facebook.com/AzerbaycanUnv>

<https://www.instagram.com/azerbaijan.university/>

<https://www.youtube.com/user/AzerbaijanUnv>

Cooperation with mass media

<https://azedu.az/>

<https://tehsil-press.az/>

<https://www.facebook.com/stateexamcenter/>

Office of the Ministry of Foreign Affairs

Undergraduate and graduate journal

Answering incoming calls with telephone inquiries
Making presentations by going to schools, lyceums and applicant preparation centers
Meetings based on the survey form with the alumni database (Google form) Ensuring participation and sharing of experiences at Graduation Day and Career Day

Publicizing the activity of the university (Department of Social Work Organization).

Press Releases

The number of press releases prepared by the Public Relations Department for 2020 is 124. 9 of them cover about the activities of the Department of Social Work.

The number of press releases prepared by the Public Relations Department for 2021 is 163. 16 of them give coverage to the activities of the Department of Social Work Organization.

The number of press releases prepared by the Public Relations Department for 2022 is 220. 34 of them are about the activities of the Social Work.

Years	University	Social Work	Percentage
2020	124	9	7%
2021	163	16	9%
2022	220	34	15%

Posts shared on Instagram

In 2020, 132 posts were shared on the Instagram page of the university, 12 of them related to the activities of the Social Work, in 2021, the numbers were 30 out of 388, and in 2022, 34 out of 389. In 2020, 9 percent of the information shared on the

University's Instagram page, 8 percent in 2021, and 9 percent in 2022 were about the activities of the Social Work.

Years	University	Social work	Percentage
2020	132	12	9%
2021	388	30	8%
2022	389	34	9%

The results of the survey on where first-year students got information about Azerbaijan University

In October 2022, 522 first-year students voluntarily participated in the survey. 79 of those who took part in the survey study in Social Work.

To the question "What kind of information about universities did you most want to get at the stage of choosing a specialty?", 167 people answered "information about employment", 104 people answered "the opportunity to study abroad", and 61 people answered "information about teachers". For first-year students of Social Work, this answer is 38, 16 and 16 respectively.

In October 2021, 495 first-year students voluntarily participated in the above mentioned survey. The number of Social Work students taking part in the survey is 80. To the question "What kind of information about universities did you most want to get at the stage of choosing a specialty?" 189 people answered "information about employment", 93 people answered "the opportunity to study abroad", and 56 people answered "information about teachers". To this question, 41 1st year-students of Social Work answered "employment opportunities", 18 people answered "training opportunities", and 13 people answered "the opportunity to study abroad".

Note: The survey was not carried out in 2020 due to the pandemic.

At the same time, the University also operates the Applicant Center. According to the agreement reached between the State Examination Center and Azerbaijan University, the Applicant Counseling Center, established in 2018, operates to help applicants who want to be admitted to higher and secondary educational institutions.

<https://www.au.edu.az/en/admission/azerbaycan-universiteti-abituriyent-meslehet-merkezi>

Specially trained employees of the center advise applicants on the rules of student admission, application to higher and secondary education institutions, the procedure for filling out and approval of the "Applicant's electronic application" and solving technical problems that may arise at this time, the conditions of competition, issues to be considered during the selection of majors provide free assistance.

The Applicant Counseling Center operates from 10:00 to 17:00, 5 days a week (except Saturdays, Sundays and holidays) on the days of specialty selection announced by the State Examination Center.

Azerbaijan University Applicant Counseling Center

Address: Baku city, Nasimi district, Jeyhun Hajibeyli street, 71. Tel.: [055 220 40 58](tel:0552204058)

Email: qebul@au.edu.az

The department constantly monitors AU's own resources and information published in the mass media about the university, and based on the results, decisions are made regarding the relevant improvement works.

Personal social media pages are also active to communicate the work done by the Department of Social Work to the public.

<https://www.facebook.com/DepartmentofSocialWorkAzerbaijanUniversity?mibextid=ZbWKwL>

<https://www.facebook.com/profile.php?id=100078923231531&mibextid=ZbWKwL>

<https://instagram.com/azerbaijanuniversitysocialwork?igshid=YmMyMTA2M2Y=>

Strong sides

- Having enough resources for providing information. Webpages, journals, social networking

Recommendations:

- Having enough access to the stakeholders

STANDARD 9. ON-GOING MONITORING AND PERIODIC REVIEW OF PROGRAMMES

Evaluation of the organization of the educational process

The learning results of students, their ability to find a job in their specialty and build a successful career, emerge as the final result of all the activities taking place in the field of education. Therefore, it is possible to evaluate the organization and management of teaching, the activity of professors and teaching staff, in short, the university itself as a whole, based on the results of the student's training, job seeking.

The practice of AU's self-assessment has always been present in its activities and was mostly reflected in the next stages of accreditation. At the same time, teachers' individual lessons were evaluated, positive experiences were disseminated. Students' anonymous evaluation of their teachers has traditionally been held annually. In this direction, experience was collected and a more complex approach was preferred than in the 2012-2013 academic year. The internal 360-degree self-evaluation process, which is often found in the experience of the world's prestigious universities, was started in January 2013 at AU. For this purpose, the "Monitoring and evaluation" department was established. Since 2021, the Quality Assurance Department has started to operate.

Monitoring has three main components:

- Data collection
- Data analysis
- Planning of important actions.

The structure of the examination of the study program and teaching organization:

<i>Evaluators</i>	<i>Evaluation tool</i>
<i>Department of Education</i>	Acts
<i>Quality assurance department</i>	Monitoring and reporting
<i>Dean's office</i>	Faculty scientific council meeting

The evaluation of the subjects had the following structure:

<i>Evaluators</i>	<i>Evaluation tool</i>
<i>Students</i>	Questionnaire
<i>Department</i>	Open classes
<i>Experts</i>	Experts participating in the class fill in a questionnaire prepared in a special form

Evaluation participants and evaluation criteria:

1. The evaluation of teachers by students was carried out according to the following 12 criteria: 1. The ability to clearly describe the purpose, 2. Preparation for the lesson, 3. The ability to make an intelligible speech, 4. The quality of pronunciation, 5. The ability to conduct the lecture interactively, 6. Effective use of visual aids . the ability to do, 7. The ability to approach each student individually, 8. The ability to establish effective eye contact with students, 9. The ability to engage each student in a discussion, 10. The ability to effectively manage excitement and nervousness, 11. Enthusiasm, 12. The ability to create an environment of trust.

2 . Teachers were evaluated by the department for the following :

1- Open classes, 2- Scientific research works .

3. Evaluation by experts was carried out on the basis of both program verification and proper teaching :

The results are printed and reported.

Indicators highly rated by experts:

The evaluation of the social work program as well as the other programs were conducted by the Monitoring committee according to the Rector's order issued on 3 March, 2022. The objectives of the Committee for monitoring classes and evaluating teachers were to create a professional environment, find out the lacks of teaching process and to improve the education process.

In order to ensure complete transparency and objectivity of self-evaluation, at the first stage, one teacher's lesson was evaluated by 3 experts in parallel. As experience was gained, subjectivity decreased and experts' opinions and ratings of the same teacher largely coincided. After that, the evaluation of the teachers' teaching skills was started individually by the experts.

Evaluation was carried out on a scale of 60 points .

		1	2	3	4	5
1.	The lesson is designed according to the syllabus					
2.	The teacher's lesson plan is comprehensive					
3.	Interactive methods were used					
4.	The sequence of the lesson is set correctly					
5.	All students were involved in the lesson					
6.	The teacher can properly manage the time allocation in the class					
7.	The teaching method of the teacher is efficient					
8.	The explanation of the lesson is comprehensive					
9.	The classroom has a positive and creative environment					
10.	The teacher can manage problematic situations					
11.	The teacher's speech is clear and understandable					
12.	Instruction was given for the next lesson					

Rate of assessment		Collected points	Total score
5 – excellent	(50-60)		60
4 - good	(40-50)		
3 – enough	(30-40)		
2 - weak	(20-30)		
1 - awful	(1-20)		

Social work program teacher evaluation

N	Name	Strong sides	Weak sides	Student evaluation	Points
1	Verdiyeva Tunzala				
2	Babayeva Lala	Compatibility of syllabus and journal. Use of psycho drama methods	students answering at the same time.	Positive: average 8	54
3	Bunyatova Aynur	Discussion environment Democratic method Group discussions	Work with a specific group Ignoring non-participating students	Positive: average 9	51
4	Huseynova Firuza	Compatibility of syllabus and journase. Use of case study	Class management due to large number of students	Positive: average 8	55
5	Muradlı Aygun	Compatibility of syllabus and journal. Use of psycho interactive methods as simulation	Class management due to large number of students	Positive: average 9	54
6	Aliyev Zaur	Presentation and question and answer. Use of research methods	Because of the large number of students, sometimes it is difficult to convey his idea	Positive: average 8-9	41
7	Asgarov Rashad	The compatibility of the syllabus and the magazine Debates, the use of interactive methods	The amount of teacher intervention in the lesson. Teacher oriented	Positive: average 9-10	38
8	Movsumova Tarana	Explanatory lesson, based on questions and answers.	Sometimes the student is distracted	Positive: average 8	56
9	Şahhuseynbeyova Nigar	Question-answer Use of interactive methods.	Difficulty in attracting students	Positive: average 8-9	49

			to the lesson, teacher-oriented		
10	Aliyev Ulvi	Compatibility of syllabus and journal	The teaching methodology is weak. The students' participation in the lesson and the creative environment are weak	Average 5	23

Strong sides { • Having different types of monitoring and having the analyzed report of them

Recommendations: { • Improving the survey system

STANDARD 10. CYCLICAL EXTERNAL QUALITY ASSURANCE

2009: Azerbaijan University was re-accredited as a higher educational institution by the decision of Accreditation Commission of the Ministry of Education with the order #213 on 24.02.2009.

2009: “Social work” program was launched at Azerbaijan University. The focus of social work is to protect and to improve the welfare of the socially sensitive part of the society and it participates in the development and implementation of special programs and policy for this purpose. AU is the first private university offering this program

2015: Azerbaijan University became the first university in Azerbaijan that established a “Social work” School..

2018: Azerbaijan University was accredited by the Ministry of Education Accreditation Council of the Ministry of Education of the Republic of Azerbaijan for 5 (five) years, as

private higher education institution under the order of the Ministry dated July 20, 2018, F-520. Azerbaijan University has the right to issue a state diploma (diploma) to its graduates on the specialties specified in that order.

2019: Azerbaijan university received an international certificate in ISO 9001:2015 standard: being qualified by certification on the management system for creating a high-quality learning environment for students. The certificate of compliance with the international standards of university management allows not only to adapt to the modern challenges and innovations in the educational system but also to ensure to provide education in accordance by international standards.

Some members of ATM participated in continuous trainings held by TKTA, completed 3 Modules and were appointed as foreign experts. They were directed to other universities for various training and monitoring.

Two employees of the department are experts of the Healthy Education - Healthy Nation mega project of the Ministry of Science and Education. Organization of healthy educational classes and monitoring of the quality of teaching are carried out across the country.

The head of the department, Tunzala Verdiyeva, is a member of the International Editorial Board of the scientific-analytical journal "Social Research" (ISSN 2788-8789) of the Center for Social Research under the Republic of Azerbaijan.

Educational programs are getting recommendations from the other universities as well as the internal experts.

Strong sides

- Using all the standards and guidelines for improvement

Recommendations:

- Correcting and improving the internal monitoring criterias

SOCIAL WORK PROGRAM QUALIFICATIONS

2023-2024

- Modernization of the teaching competencies (mentoring and facilitating skills)
- Qualification of teachers (getting PhD) _Nigar Shahhuseynbeyova, Agalar Garibov and (getting Assistant Professor) –Aynur Bunyatova
- Training courses on “Encouraging and Training of Human Rights” by Public community on Research of Social Rights” for teachers
- Training courses on “Vulnerable and Risk group People” by Specialized Organization of Psychologists for teachers
- Engagement of teachers in trainings for students on 3 direction: Improvement of Legal knowledge; Development of psychological knowledge; Strengthen of Social skills
- Trainings on Leadership for students and creating environment for implementing them (such as clubs)
- Signing new memoranda with stakeholders at least 3 organizations
- International Conference on Social Work & Social Research
- Publishing a journal on Social Issues

2024-2025

- Translation of programs and syllabi
- Internal language courses for teachers for improving their language skills and funding in getting certificate
- Publishing journals in indexed journals (Scopus, Web of Science)
- Engaging more students and alumni to conducting seminars
- Conducting a student scientific conference on “ Social work and Social researches”
- International Conference on Social Work & Social Research
- Publishing a journal on Social Issues

Conclusion of the Self-Evaluation Committee

Nº	IAAR International Standards	Assessment Indicators			
		Strong	Satisfactory	Suggest improvements	Unsatisfactory
Standard 1. POLICY FOR QUALITY ASSURANCE					
1	<p>Institutions should have a policy for quality assurance that is made public and forms part of their strategic management. Internal stakeholders should develop and implement this policy through appropriate structures and processes, while involving external stakeholders.</p> <p><i>Guidelines:</i></p> <p>Policies and processes are the main pillars of a coherent institutional quality assurance system that forms a cycle for continuous improvement and contributes to the accountability of the institution. It supports the development of quality culture in which all internal stakeholders assume responsibility for quality and engage in quality assurance at all levels of the institution. In order to facilitate this, the policy has a formal status and is publicly available.</p> <p>Quality assurance policies are most effective when they reflect the relationship between research and learning & teaching and take account of both the national context in which the institution operates, the institutional context and its strategic approach. Such a policy supports</p> <ul style="list-style-type: none"> • the organisation of the quality assurance system; • departments, schools, faculties and other organisational units as well as those of institutional leadership, individual staff members and students to take on their responsibilities in quality assurance; • academic integrity and freedom and is vigilant against academic fraud; • guarding against intolerance of any kind or discrimination against the students or staff; • the involvement of external stakeholders in quality assurance. <p>The policy translates into practice through a variety of internal quality assurance processes that allow participation across the institution. How the policy is implemented, monitored and revised is the institution's decision.</p> <p>The quality assurance policy also covers any elements of an institution's activities that are subcontracted to or carried out by other parties.</p>	+			
Standard 2. DESIGN AND APPROVAL OF PROGRAMMES					
2	<p>Institutions should have processes for the design and approval of their programmes. The programmes should be designed so that they meet the objectives set for them, including the intended learning outcomes. The qualification resulting from a programme should be clearly specified and communicated, and refer to the correct level of the national qualifications framework for higher education and, consequently, to the Framework for Qualifications of the European Higher Education Area.</p> <p><i>Guidelines:</i></p> <p>Study programmes are at the core of the higher education institutions' teaching mission. They provide students with both academic knowledge</p>	+			

	<p>and skills including those that are transferable, which may influence their personal development and may be applied in their future careers.</p> <p>Programmes</p> <ul style="list-style-type: none"> • are designed with overall programme objectives that are in line with the institutional strategy and have explicit intended learning outcomes; • are designed by involving students and other stakeholders in the work; • benefit from external expertise and reference points; • reflect the four purposes of higher education of the Council of Europe (cf. Scope and Concepts); • are designed so that they enable smooth student progression; • define the expected student workload, e.g. in ECTS; • include well-structured placement opportunities where appropriate; • are subject to a formal institutional approval process. 			
Standard 3. STUDENT-CENTRED LEARNING, TEACHING AND ASSESSMENT				
3	<p>Institutions should ensure that the programmes are delivered in a way that encourages students to take an active role in creating the learning process, and that the assessment of students reflects this approach.</p> <p><i>Guidelines:</i></p> <p>Student-centred learning and teaching plays an important role in stimulating students' motivation, self-reflection and engagement in the learning process. This means careful consideration of the design and delivery of study programmes and the assessment of outcomes.</p> <p>The implementation of student-centred learning and teaching</p> <ul style="list-style-type: none"> • respects and attends to the diversity of students and their needs, enabling flexible learning paths; • considers and uses different modes of delivery, where appropriate; • flexibly uses a variety of pedagogical methods; • regularly evaluates and adjusts the modes of delivery and pedagogical methods; • encourages a sense of autonomy in the learner, while ensuring adequate guidance and support from the teacher; • promotes mutual respect within the learner-teacher relationship; • has appropriate procedures for dealing with students' complaints. <p>Considering the importance of assessment for the students' progression and their future careers, quality assurance processes for assessment take into account the following:</p> <ul style="list-style-type: none"> • Assessors are familiar with existing testing and examination methods and receive support in developing their own skills in this field; • The criteria for and method of assessment as well as criteria for marking are published in advance; • The assessment allows students to demonstrate the extent to which the intended learning outcomes have been achieved. Students are given feedback, which, if necessary, is linked to advice on the learning process; • Where possible, assessment is carried out by more than one examiner; • The regulations for assessment take into account mitigating circumstances; • Assessment is consistent, fairly applied to all students and carried out in accordance with the stated procedures; • A formal procedure for student appeals is in place. 	+		

Standard 4. STUDENT ADMISSION, PROGRESSION, RECOGNITION AND CERTIFICATION

4	<p>Institutions should consistently apply pre-defined and published regulations covering all phases of the student "life cycle", e.g. student admission, progression, recognition and certification.</p> <p><i>Guidelines:</i></p> <p>Providing conditions and support that are necessary for students to make progress in their academic career is in the best interest of the individual students, programmes, institutions and systems. It is vital to have fit-for-purpose admission, recognition and completion procedures, particularly when students are mobile within and across higher education systems.</p> <p>It is important that access policies, admission processes and criteria are implemented consistently and in a transparent manner. Induction to the institution and the programme is provided.</p> <p>Institutions need to put in place both processes and tools to collect, monitor and act on information on student progression.</p> <p>Fair recognition of higher education qualifications, periods of study and prior learning, including the recognition of non-formal and informal learning, are essential components for ensuring the students' progress in their studies, while promoting mobility. Appropriate recognition procedures rely on</p> <ul style="list-style-type: none"> • institutional practice for recognition being in line with the principles of the Lisbon Recognition Convention; • cooperation with other institutions, quality assurance agencies and the national ENIC/NARIC centre with a view to ensuring coherent recognition across the country. <p>Graduation represents the culmination of the students' period of study. Students need to receive documentation explaining the qualification gained, including achieved learning outcomes and the context, level, content and status of the studies that were pursued and successfully completed.</p>	+		
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Standard 5. TEACHING STAFF

5	<p>Institutions should assure themselves of the competence of their teachers. They should apply fair and transparent processes for the recruitment and development of the staff.</p> <p><i>Guidelines:</i></p> <p>The teacher's role is essential in creating a high quality student experience and enabling the acquisition of knowledge, competences and skills. The diversifying student population and stronger focus on learning outcomes require student-centred learning and teaching and the role of the teacher is, therefore, also changing (cf. Standard 1.3).</p> <p>Higher education institutions have primary responsibility for the quality of their staff and for providing them with a supportive environment that allows them to carry out their work effectively.</p> <p>Such an environment</p> <ul style="list-style-type: none"> • sets up and follows clear, transparent and fair processes for staff recruitment and conditions of employment that recognise the importance of teaching; • offers opportunities for and promotes the professional development of teaching staff; • encourages scholarly activity to strengthen the link between education and research; • encourages innovation in teaching methods and the use of new technologies. 	+		
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Standard 6. LEARNING RESOURCES AND STUDENT SUPPORT

6	<p>Institutions should have appropriate funding for learning and teaching activities and ensure that adequate and readily accessible learning resources and student support are provided.</p> <p><i>Guidelines:</i></p> <p>For a good higher education experience, institutions provide a range of resources to assist student learning. These vary from physical resources such as libraries, study facilities and IT infrastructure to human support in the form of tutors, counsellors and other advisers. The role of support</p>	+		
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	<p>services is of particular importance in facilitating the mobility of students within and across higher education systems.</p> <p>The needs of a diverse student population (such as mature, part-time, employed and international students as well as students with disabilities), and the shift towards student-centred learning and flexible modes of learning and teaching, are taken into account when allocating, planning and providing the learning resources and student support.</p> <p>Support activities and facilities may be organised in a variety of ways depending on the institutional context. However, the internal quality assurance ensures that all resources are fit for purpose, accessible, and that students are informed about the services available to them.</p> <p>In delivering support services the role of support and administrative staff is crucial and therefore they need to be qualified and have opportunities to develop their competences.</p>				
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Standard 7. INFORMATION MANAGEMENT

7	<p>Institutions should ensure that they collect, analyse and use relevant information for the effective management of their programmes and other activities.</p> <p><i>Guidelines:</i></p> <p>Reliable data is crucial for informed decision-making and for knowing what is working well and what needs attention. Effective processes to collect and analyse information about study programmes and other activities feed into the internal quality assurance system.</p> <p>The information gathered depends, to some extent, on the type and mission of the institution. The following are of interest:</p> <ul style="list-style-type: none"> • Key performance indicators; • Profile of the student population; • Student progression, success and drop-out rates; • Students' satisfaction with their programmes; • Learning resources and student support available; • Career paths of graduates. <p>Various methods of collecting information may be used. It is important that students and staff are involved in providing and analysing information and planning follow-up activities.</p>			+	
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Standard 8. PUBLIC INFORMATION

8	<p>Institutions should publish information about their activities, including programmes, which is clear, accurate, objective, up-to date and readily accessible.</p> <p><i>Guidelines:</i></p> <p>Information on institutions' activities is useful for prospective and current students as well as for graduates, other stakeholders and the public. Therefore, institutions provide information about their activities, including the programmes they offer and the selection criteria for them, the intended learning outcomes of these programmes, the qualifications they award, the teaching, learning and assessment procedures used, the pass rates and the learning opportunities available to their students as well as graduate employment information.</p>	+			
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Standard 9. ON-GOING MONITORING AND PERIODIC REVIEW OF PROGRAMMES

9	<p>Institutions should monitor and periodically review their programmes to ensure that they achieve the objectives set for them and respond to the needs of students and society. These reviews should lead to continuous improvement of the programme. Any action planned or taken as a result should be communicated to all those concerned.</p> <p><i>Guidelines:</i></p> <p>Regular monitoring, review and revision of study programmes aim to ensure that the provision remains appropriate and to create a supportive and effective learning environment for students.</p>	+			
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	<p>They include the evaluation of:</p> <ul style="list-style-type: none"> • The content of the programme in the light of the latest research in the given discipline thus ensuring that the programme is up to date; • The changing needs of society; • The students' workload, progression and completion; • The effectiveness of procedures for assessment of students; • The student expectations, needs and satisfaction in relation to the programme; • The learning environment and support services and their fitness for purpose for the programme. <p>Programmes are reviewed and revised regularly involving students and other stakeholders. The information collected is analysed and the programme is adapted to ensure that it is up-to-date.</p> <p>Revised programme specifications are published.</p>			
Standard 10. CYCLICAL EXTERNAL QUALITY ASSURANCE				
10	<p>Institutions should undergo external quality assurance in line with the ESG on a cyclical basis.</p> <p><i>Guidelines:</i></p> <p>External quality assurance in its various forms can verify the effectiveness of institutions' internal quality assurance, act as a catalyst for improvement and offer the institution new perspectives. It will also provide information to assure the institution and the public of the quality of the institution's activities.</p> <p>Institutions participate in cyclical external quality assurance that takes account, where relevant, of the requirements of the legislative framework in which they operate. Therefore, depending on the framework, this external quality assurance may take different forms and focus at different organisational levels (such as programme, faculty or institution).</p> <p>Quality assurance is a continuous process that does not end with the external feedback or report or its follow-up process within the institution. Therefore, institutions ensure that the progress made since the last external quality assurance activity is taken into consideration when preparing for the next one.</p>	+		
GRAND TOTAL ACCORDING TO ALL STANDARDS		4	5	1